

STEERING COMMITTEE MINUTES

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, October 10, 2013 at 6:45 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Randy Hall, Paul Abercrombie, Billy Rowland, Annette Stafford, Jeff Joines, Gary Keith, Mike Justice and Eugene Murray, being all the members of the Committee with the exception of Commissioners Wendell Marlowe, Clint Thomas, Fred Weston, Adam Bannach, Kenneth Reich and Bernie Ash, who were absent. Also present was County Attorney Michael R. Jennings.

Chairman Hall called the meeting to order and determined that a quorum was present.

The proposed agenda for the October 21, 2013 meeting of the Wilson County Commission was presented. Motion to recommend the Agenda to the County Commission was made by Commissioner Joines, seconded by Commissioner Stafford and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Joines, seconded by Commissioner Murray, the Committee voted unanimously to adjourn.

SECRETARY

A G E N D A
WILSON COUNTY BOARD OF COMMISSIONERS
OCTOBER 21, 2013 7:00 P.M.

CALL TO ORDER BY THE CHAIRMAN
PRAYER
PLEDGE TO THE FLAG
ROLL CALL BY THE COUNTY CLERK

REPORT OF THE STEERING COMMITTEE
ADOPTION OF THE AGENDA
CONSENT AGENDA

SPECIAL RECOGNITION

REPORT OF THE MINUTES COMMITTEE
READING OF THE MINUTES

COMMUNICATIONS FROM THE CHAIR

ELECTIONS & APPOINTMENTS

NOTARIES

REPORT OF THE EMERGENCY MANAGEMENT COMMITTEE
EMERGENCY MANAGEMENT DIRECTOR'S REPORT

REPORT OF THE LAW ENFORCEMENT COMMITTEE
SHERIFF'S REPORT

REPORT OF THE EDUCATION COMMITTEE
DIRECTOR OF SCHOOLS REPORT

REGISTER OF DEEDS REPORT
TRUSTEE'S REPORT
ROAD SUPERINTENDENT'S REPORT
PROPERTY ASSESSOR'S REPORT
HR DIRECTOR'S REPORT
CIRCUIT COURT CLERK'S REPORT
VETERANS DIRECTOR'S REPORT

REPORT OF THE PUBLIC WORKS COMMITTEE

COMMITTEE REPORTS & RESOLUTIONS

AGRICULTURAL CENTER MANAGEMENT
ANIMAL CONTROL
BACK TAX
CABLE TELEVISION
DEVELOPMENT & TOURISM

FINANCE
HEALTH & WELFARE
INSURANCE
JUDICIAL
PLANNING & ZONING
RECREATION
RULES
URBAN TYPE PUBLIC FACILITIES BOARD

FINANCE DIRECTOR'S REPORT
REPORT OF THE BUDGET COMMITTEE

OLD BUSINESS
NEW BUSINESS

PUBLIC HEARING FOR ZONING PURPOSES
ONE HOUR AFTER COMMISSION CONVENES

ADJOURNMENT

CONSENT

AGENDA

13-10-1

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE HONORING WILSON COUNTY ANIMAL CONTROL FOR THEIR SECOND
PLACE FINISH IN THE READERS' CHOICE AWARDS**

WHEREAS, the Wilson County Commission determined several years ago to begin an Animal Control program which ultimately has become a separate, stand-alone department; and

WHEREAS, this department is headed by Animal Control Director Mary Burger, with a very capable and competent staff ; and

WHEREAS, recently, Wilson County Animal Control was awarded second place for the best Animal Control facility by the Nashville Paw Readers' Choice Awards;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that we hereby recognize Wilson County Animal Control Director Mary Burger and her dedicated staff for their commitment to animal control in Wilson County and congratulate them upon receiving the Second Place award in the Nashville Paw Readers' Choice Awards.

SPONSOR



2ND PLACE

**Wilson County Animal Control
Best Animal Control Facility**

nashvillepaw.com/readerschoice

13-10-2

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON
COUNTY, TENNESSEE TO ESTABLISH THE SPEED LIMIT ON CHUMLEY
HOLLOW ROAD AT 25 MPH**

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the speed limit on Chumley Hollow Road beginning at Statesville Road to where Chumley Hollow Road dead-ends be established and posted as 25 mph. The Road Commission is specifically directed to so post this road in both directions as soon as possible after the adoption of this resolution.

Commissioner Billy Rowland
SPONSOR

RECOMMENDED FOR APPROVAL:

WILSON COUNTY ROAD COMMISSION
October 4, 2013
5-0

13-10-3

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON
COUNTY, TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION
RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO MAKE LINE ITEM
TRANSFERS IN COUNTY CLERK**

BE IT RESOLVED by the Board of County Commissioners of Wilson County,
Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and
the same is hereby amended, to make line item transfers in the County Clerk, all as
shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE

October 10, 2013

4-0-1

13-10-4

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON
COUNTY, TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION
RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO MAKE LINE ITEM
TRANSFERS IN TRUSTEE**

BE IT RESOLVED by the Board of County Commissioners of Wilson County,
Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and
the same is hereby amended, to make line item transfers in Trustee category, all as shown
on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE

October 10, 2013

4-0-1

13-10-5

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON
COUNTY, TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION
RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO MAKE LINE ITEM
TRANSFERS IN STORMWATER**

BE IT RESOLVED by the Board of County Commissioners of Wilson County,
Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and
the same is hereby amended, to make line item transfers in Stormwater, all as shown on
the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

URBAN TYPE PUBLIC FACILITIES BOARD
September 6, 2013
5-0

BUDGET COMMITTEE
September 19, 2013
4-0-1

MINUTES COMMITTEE MINUTES

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, October 10, 2013 at 6:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Paul Abercrombie, Billy Rowland and Jerry McFarland, being all the members of the Committee with the exception of Commissioners Fred Weston and Clint Thomas, who were absent. Commissioner Thomas was chairing the Development & Tourism Committee meeting at the same time. Also present was County Attorney Michael R. Jennings.

Chairman Abercrombie called the meeting to order and determined that a quorum was present.

The minutes of the September 16, 2013 County Commission Meeting were presented. Motion to recommend these minutes to the County Commission was made by Commissioner Rowland, seconded by Commissioner McFarland and carried unanimously.

There being no further business to come before the Committee, Chairman Abercrombie declared the meeting adjourned.

SECRETARY

STATE OF TENNESSEE, WILSON COUNTY BOARD OF COMMISSIONERS,
SEPTEMBER 16, 2013:

Be it remembered that the regular meeting of the Board of Commissioners September 16, 2013, the same being the Third Monday in said month.

There was present and presiding the Honorable County Mayor Randall Hutto; Jim Goodall, County Clerk; and a quorum of County Commissioners to wit:

Becky Siever, Terry Duncan, Fred Weston, Chad Barnard, Jerry McFarland, Terry Scruggs, Frank Bush, Sara Patton, Nathan Clariday, Jim Bradshaw, Billy Rowland, Clint Thomas, Mike Justice, Jason Brockman, Gary Keith, Adam Bannach, William Glover, Annette Stafford, Eugene Murray, Wendell Marlowe, Bernie Ash, Paul Abercrombie and Randy Hall.

The Board of Commissioners was opened in the form of law at 7:00 P.M. when the following proceedings were had and entered to wit:

A prayer was given by World War II Veteran Hubert Murray; everyone said the pledge to the flag, which was led by Ray Cravens

The Clerk called the roll showing 23 present and 2 absent.

Commissioner Hall gave the Steering Committee Report and moved that said report be received and filed, seconded by Commissioner Murray. Passed by unanimous voice vote.

Steering Committee Report Page _____

Commissioner Hall made a motion to adopt the Agenda, seconded by Commissioner Justice. Passed by unanimous voice vote.

Agenda Page _____

No Consent Agenda was presented at this time.

Commissioner Abercrombie gave the Minutes Committee Report and moved that said Report be received and filed, seconded by Commissioner Murray. Passed by unanimous voice vote.

Minutes Committee Report Page _____

Commissioner Bannach made a motion to dispense with the reading of the minutes, seconded by Commissioner Glover. Passed by unanimous voice vote.

Commissioner McFarland recognized Wilson Central High School Ag Teachers. The teachers recognized FFA Student Will Singer. He will be representing Tennessee at the FFA National Convention.

Tom Gunstone with the National Weather Service recognized the hard work of Wilson Emergency Management Agency and the Weather Volunteers to keep citizens informed of bad weather. Wilson County is a Storm Ready County.

A list of Notaries for September was presented to the Commission. Commissioner McFarland made a motion to approve the list of Notaries for September 2013, seconded by Commissioner Stafford. Passed by unanimous voice vote.

Notary Page _____

Chairman Hutto called for the election of a Commission Chairperson. Commissioner Murray made a motion to elect Randall Hutto as Commission Chairperson, seconded by Commissioner Glover. Commissioner Brockman made a motion that nominations cease and Randall Hutto be elected by acclamation, seconded by Commissioner Marlowe. Passed by unanimous voice vote to cease nominations. Passed by unanimous voice vote to elect Randall Hutto as Commission Chairperson.

Chairman Hutto called for the election of a Commission Chairperson Pro Tem. Commissioner Stafford made a motion to elect Paul Abercrombie, seconded by

Commissioner McFarland. Commissioner Justice made a motion that nominations cease and Paul Abercrombie be elected by acclamation, seconded by Commissioner Marlowe. Passed by unanimous voice vote to cease nominations. Passed by unanimous voice vote to elect Paul Abercrombie as Commission Chairperson Pro tem.

Chairman Hutto called for the election of four (4) members to the Finance Committee. Commissioner Murray made a motion to elect Commissioners Siever, Glover, Murray and Clariday to the Finance Committee, seconded by Commissioner Justice. Commissioner Justice made a motion that nominations cease, seconded by Commissioner Stafford. Passed by unanimous voice vote to cease nominations. Passed by unanimous voice vote to elect Commissioners Siever, Glover, Murray and Clariday to the Finance Committee.

Chairman Hutto called for the election of four (4) members to the Budget Committee. Commissioner Bannach nominated Mike Justice. Commissioner Siever nominated Bernie Ash. Commissioner Patton nominated Annette Stafford. Commissioner Keith nominated Jerry McFarland. Commissioner Ash nominated Wendell Marlowe. Commissioner Patton nominated Sara Patton. Commissioner Clariday nominated Clint Thomas. Commissioner Thomas thanked for the nomination but asked to be withdrawn. Justice – 20; Ash – 11; Stafford – 13; McFarland – 13; Marlowe – 13; and Patton – 13. Commissioner Justice elected to Budget Committee.

JUSTICE:	(20)	Siever, Duncan, Barnard, McFarland, Scruggs, Bush, Patton, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Hall
ASH:	(11)	Siever, Duncan, Weston, McFarland, Bush,

		Bannach, Stafford, Murray, Marlowe, Ash, Abercrombie
STAFFORD	(13)	Siever, Scruggs, Bush, Patton, Bradshaw, Rowland, Justice, Brockman, Glover, Stafford, Marlowe, Abercrombie, Hall
MCFARLAND:	(13)	Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Rowland, Brockman, Keith, Ash, Abercrombie, Hall
MARLOWE:	(13)	Siever, Duncan, Weston, Barnard, Justice, Keith, Bannach, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
PATTON:	(13)	Weston, Barnard, McFarland, Scruggs, Patton, Clariday, Bradshaw, Rowland, Thomas, Brockman, Bannach, Glover, Murray
ABSENT:	(2)	Reich, Joines

Roll Call Page _____

Second Election. Stafford – 15; McFarland – 15; Marlowe – 13; and Patton – 19.

Commissioners Patton, Stafford and McFarland elected to the Budget Committee.

STAFFORD	(15)	Siever, Scruggs, Bush, Clariday, Bradshaw, Rowland, Thomas, Justice, Brockman, Bannach, Glover, Stafford, Marlowe, Abercrombie, Hall
MCFARLAND:	(15)	Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Clariday, Rowland, Brockman, Keith, Glover, Murray, Ash, Abercrombie, Hall
MARLOWE:	(13)	Siever, Duncan, Barnard, McFarland, Justice, Keith, Bannach, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
PATTON:	(19)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Clariday, Bradshaw, Rowland, Thomas, Justice, Brockman, Bannach, Glover, Stafford, Murray, Ash
ABSENT:	(2)	Reich, Joines

Roll Call Page _____

Chairman Hutto called for the election of five (5) members to the Ethics Committee.

Chairman Hutto recommended Frank Bush, Nathan Clariday, Eugene Murray, Clint

Thomas, and Earl Ray. Commissioner Hall made a motion to elect Frank Bush, Nathan

Clariday, Eugene Murray, Clint Thomas and Earl Ray to the Ethics Committee, seconded by Commissioner Ash. Passed by unanimous voice vote.

Chairman Hutto called for the election of three (3) members to the Revenue Committee. Chairman Hutto recommended Kay Dodd, Aaron Maynard, and Johnny Trice. Commissioner Murray made a motion to elect Kay Dodd, Aaron Maynard, and Johnny Trice to the Revenue Committee, seconded by Commissioner McFarland, Passed by voice vote with Commissioner Thomas voting no.

Chairman Hutto called for the election of one (1) member to the Water & Wastewater Authority. Chairman Hutto recommended Don Chambers. Commissioner Hall made a motion to elect Don Chambers to the Water & Wastewater Authority, seconded by Justice. Passed by voice vote with Commissioner Brockman and Commissioner Thomas voting no.

No report was given at this time by the Emergency Management Committee.

Director John Jewell gave the Emergency Management Director's Report. Commissioner Hall made a motion that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Emergency Management Director's Report Page _____

No report was given at this time by the Law Enforcement Committee.

Sheriff Robert Bryan gave the Sheriff's Report. Commissioner Justice made a motion that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Sheriff's Report Page _____

No report was given at this time by the Education Committee.

Director Dr. Timothy R. Setterlund gave the Schools Director Report. Commissioner Stafford made a motion that said report be received and filed, seconded by Commissioner Hall. Passed by unanimous voice vote.

Director of Schools Report Page _____

Commissioner Keith gave the Public Works Committee Report and moved that said Report be received and filed, seconded by Commissioner Hall. Passed by unanimous voice vote.

Public Works Committee Report Page _____

Commissioner Rowland gave the Agricultural Center Management Committee Report and moved that said report be received and filed, seconded by Commissioner Thomas. Passed by unanimous voice vote.

Agricultural Center Management Committee Report Page _____

Commissioner Marlowe gave the Animal Control Committee Report and moved that said Report be received and filed, seconded by Commissioner Hall. Passed by unanimous voice vote.

Animal Control Committee Report Page _____

No report was given at this time by the Back Tax Committee

No report was given at this time by the Cable Television Committee.

No report was given at this time by the Development & Tourism Committee.

No report was given at this time by the Finance Committee.

Commissioner Bannach gave the Health & Welfare Committee Report and moved that said report be received and filed, seconded by Commissioner Justice. Passed by unanimous voice vote.

Health & Welfare Committee Report Page _____

No report was given at this time by the Insurance Committee.

Commissioner Keith gave the Judicial Committee Report and moved that said report be received and filed, seconded by Commissioner Justice. Passed by unanimous voice vote.

Judicial Committee Report Page _____

No report was given at this time by the Planning & Zoning Committee.

No report was given at this time by the Recreation Committee.

No report was given at this time by the Rules Committee.

Commissioner Rowland gave the Urban Type Public Facilities Board Report.
Commissioner Thomas moved that said report be received and filed, seconded by
Commissioner Justice. Passed by unanimous voice vote.

Urban Type Public Facilities Board Report _____

Director Aaron Maynard gave the Finance Director's Report. Commissioner Justice made a motion that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Finance Director's Report Page _____

Commissioner Justice gave the Budget Committee Report and moved that said report be received and filed, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Budget Committee Report Page _____

Commissioner Ash read Resolution 13-9-1 to Commit the Final Payment from the Sale of the Old Mt Juliet Elementary School Property to be Used to Build the Veterans Plaza and Museum. Commissioner Ash made a motion that said Resolution be adopted, seconded by Commissioner McFarland. Commissioner Brockman asked is this enough to build it all? Commissioner Ash stated not all. It will build Phase 1 and start Phase 2 of the Museum. Commissioner Stafford stated she wanted to be sure this \$600,000.00 has not been promised to the School System? I am completely behind this, I just don't want us to get down to the end and find out that money has been promised a different way. Commissioner Ash stated the Schools did receive \$1.4 million for teachers, another \$600,000.00 was given as bonuses to County Employees and \$1 million went to the Insurance Fund. That is all well and good, we don't have anything to show for it. This

final payment needs to go over there. Commissioner Stafford stated I don't disagree with you, but as Chair of Education Committee I have to be sure it hasn't been promised to them also. Commissioner Thomas stated I've heard several comments about concerns they had. My take on it is this vote is not a litmus test for your support of our troops or your patriotism. It is one simple notion and that notion is for sound fiscal funding. We have already committed roughly half a million dollars of taxpayer dollar to the project. The donation of the property which was \$440,000.00. We paid the entire closing cost and we paid for an environmental study that was done on the building before it was tore down. You can clearly see, our donation in taxpayer dollars to this project. I voted for that and I would vote again to do so. At this point, it is something the private sector should be engaged in and help finish out this project. I know it's been mentioned that we started selling bricks, t-shirts, etc. and I think it's been mentioned that the private sector is stepping up. They may not be donating dollars on the front end, but they are donating materials and labor. I don't think a dollar amount has been put on what they are going to contribute. Nonetheless, it is a project that is going and a project that will finish with the private sectors help as it should be. As a vet myself, I would like to see, if we are going to spend \$600,000.00, that it be for something more substantial, something similar to why don't we do scholarships for our veterans children or some that may come back suffering from PTSD, some type of voucher that they can seek to get help. Why not some kind of housing voucher so that no one has to go live under a bridge or a tent or anything to that effect. Invest in a shuttle and get these guys to the VA in Murfreesboro or Nashville. Take them once or twice a month to the commissary in Fort Campbell. I think this would be more helpful to these guys than putting over a million dollars into this program. I'm

not sure that once before we didn't promise the entirety of the sale of the property to teachers. Commissioner Bush stated he wanted to echo what Commissioner Thomas had said. This is not a litmus test on our feelings and honoring Veterans in Wilson County. I myself am not a Veteran, but my father was. There is probably not a person here who does not have someone in their family that is a Veteran. I think there are better things that we can do with \$600,000.00. Our budget is not balanced. There are a number of things that I think would have more value to our current Veterans. The story of our heroic Veterans is told in Washington D.C. and around this country. I don't think those stories will ever be forgotten. Everyone here has those memories. What we have to do is find the best way to spend this money. I think there are better ways to honor, protect, and help our Veterans. I believe it was the opinion that no taxpayers' money would go into the building of this Plaza and Museum, or that was my understanding in May 2012. I believe with an acceleration of our efforts to different corporations in Wilson County, Tennessee, which apparently have been very successful, we will be able to build this facility except with private funds. I think we have better uses for taxpayers' funds than this. Commissioner Ash stated everything you mentioned that we could do, is being done. I see it every day in the Veterans Office. \$600,000.00 would be a drop in the bucket to help do the things you all talked about doing. If you look behind me, you will see Veterans who want this park built. Other than the County Commission no one in the public has said anything to me against the Plaza & Museum. Everyone I've talked to wants to see it happen. I hope each of you will search your heart and do what is right tonight. Commissioner McFarland stated he's heard comments about what we paid for the property and what we paid for closing costs and test. What I have not heard is what

these Veterans have paid in blood. Call for questions, seconded by Commissioner Stafford. Commissioner Marlowe stated he was not a veteran, but it is very easy to see the value of what is being proposed here tonight. Commissioner Glover stated he is a Veteran. He disagrees that people are going to remember the stories. We are losing stories every day as people die. I think this would be a great asset to our Community. Passed by a roll call vote 20 for, 3 against, 0 not voting, and 2 absent.

Voting YES:	(20)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Patton, Bradshaw, Rowland, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(3)	Bush, Clariday, Thomas
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-1 _____

Commissioner Justice read Resolution 13-9-2 to Approve the Attached Interlocal Agreement Between Wilson County and the Lebanon Special School District. . Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

Voting YES:	(23)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Clariday, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(0)	
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-2 _____

Commissioner Justice read Resolution 13-9-3 to Approve Line Item Transfers in the Property Assessor and to Make Budget Corrections Returning Funds to the General Fund Balance. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

Voting YES:	(23)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Clariday, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(0)	
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-3 _____

Commissioner Justice read Resolution 13-9-4 to Amend the Budget & Appropriation Resolution for the 2013-12014 Fiscal Year to Make an Additional Appropriation in the Capital Projects Fund. Commissioner Justice made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

Voting YES:	(23)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Clariday, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(0)	
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-4 _____

Commissioner Justice read Resolution 13-9-5 to Amend the Budget & Appropriation Resolution for the 2013-2014 Fiscal Year to Make an Additional Appropriation in the Drug Fund. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by roll call vote 22 for, 1 against, 0 not voting, and 2 absent.

Voting YES:	(22)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(1)	Clariday
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-5 _____

Commissioner Justice read Resolution 13-9-6 to Establish an Updated Occupational Safety and Health Program Plan, Devise Rules and Regulations and to Provide for a Safety Director and the Implementation of Such Program Plan for Wilson County Government with the Exception of the Wilson County School System. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Brockman. Passed by roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

Voting YES:	(23)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Clariday, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(0)	
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-6 _____

Commissioner Justice read Resolution 13-9-7 Authorizing the Issuance, In One or More Series, of General Obligation School Refunding Bonds of Wilson County, Tennessee, in the Approximate Aggregate Principal Amount of not to Exceed Eleven Million One Hundred Twenty Thousand Dollars (\$11,120,000) for the Purpose of Refunding All or a Portion of Certain Outstanding Bonds of the County; Making Provision for the Issuance, Sale and Payment of Said Bonds; Establishing the Terms Thereof and the Disposition of Proceeds Therefrom; and Providing for the Levy of Taxes for the Payment of Principal of, Premium, if any, and Interest on the Bonds. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Glover. Passed by roll call vote 22 for, 1 against, 0 not voting, and 2 absent.

Voting YES:	(22)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(1)	Clariday
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-7 _____

Commissioner Justice read Resolution 13-9-8 Authorizing the Issuance, In One or More Series, of County District School Refunding Bonds of Wilson County, Tennessee, in the Approximate Aggregate Principal Amount of not to Exceed Two Million Forty Thousand Dollars (\$2,040,000) for the Purpose of Refunding All or a Portion of Certain Outstanding Bonds of the County; Making Provision for the Issuance, Sale and Payment

of Said Bonds; Establishing the Terms Thereof and the Disposition of Proceeds Therefrom; and Providing for the Levy of Taxes for the Payment of Principal of, Premium, if any, and Interest on the Bonds. Commissioner Brockman made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by roll call vote 22 for, 1 against, 0 not voting, and 2 absent.

Voting YES:	(22)	Siever, Duncan, Weston, Barnard, McFarland, Scruggs, Bush, Patton, Bradshaw, Rowland, Thomas, Justice, Brockman, Keith, Bannach, Glover, Stafford, Murray, Marlowe, Ash, Abercrombie, Hall
Voting NO:	(1)	Clariday
ABSTAINING:	(0)	
ABSENT:	(2)	Reich, Joines

Resolution 13-9-8 _____

No Old Business.

No New Business.

Commissioner Justice made a motion to adjourn, seconded by Commissioner Stafford.

Passed by unanimous voice vote.

EMERGENCY MANAGEMENT AGENCY COMMITTEE

The Emergency Management Agency Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, October 3, 2013 at 6:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Bernie Ash, Kenneth Reich, Randy Hall and Sara Patton, being all the members of the Committee with the exception of Commissioners Becky Siever, Wendell Marlowe and Clint Thomas, who were absent. Also present was WEMA Director John Jewell, Finance Director Aaron Maynard, EMS Chief Brian Newberry, Commissioner Terry Scruggs and County Attorney Michael R. Jennings.

Chairman Bernie Ash called the meeting to order and determined that a quorum was present.

The minutes of the August 6, 2013 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Hall, seconded by Commissioner Patton and carried unanimously.

WEMA Director Jewell presented a request to have miscellaneous medical supplies declared surplus. Motion to approve this request was made by Commissioner Reich, seconded by Commissioner Hall and carried unanimously.

A Budget Amendment Request for WEMA was presented. This is to transfer funds to create a line item #336 for Maintenance and Repair of Equipment other than vehicles. Motion to recommend this request to the Budget Committee was made by Commissioner Reich, seconded by Commissioner Hall and carried unanimously.

Director Jewell distributed a handout consisting of several documents regarding things that had been done to date at WEMA, the current status of WEMA and things that need to be done in the future. He highlighted the upgrades that had been made at Wilson Emergency Management and reviewed extensively the new policies that had been put in place. He discussed the internal committees he had created at WEMA and noted there are regular meeting schedules for most of these committees. A copy of the document entitled "Upgrades at Wilson County Emergency Management" is attached to these minutes and incorporated herein by reference. Director Jewell recommended to the Committee that they look at contracting for mowing the yards at the WEMA Stations. This is a service that is much needed. The new CAD System has been installed and it is very good. It cost approximately Eighteen Thousand Dollars (\$18,000) annually for maintenance.

Director Jewell reviewed with the Committee the different shifts that are established at WEMA and the number and type of personnel on each shift.

Director Jewell discussed with the Committee the inventory of equipment.

Director Jewell and Brian Newberry requested permission of the Committee to apply for an AFG Grant. This is a 20% match program. Handouts were distributed on the type of equipment that could be purchased and both the need, and the improvements, this would make in service by the department. Director Maynard distributed information about the population in Wilson County and the large increases that have occurred over the last forty or fifty years. The amount of money necessary for the match would be Sixty-seven Thousand Ninety Dollars (\$67,090), if the grant is approved. This would come from the Capital Projects Fund. After some discussion, motion to give WEMA permission to apply for the grant was made by Commissioner Hall, seconded by Commissioner Reich and carried unanimously.

Director Jewell discussed the tower at Taylorsville Road. There is an issue about a small portion of the installation being on property owned by Jim Gilchrist. Middle Tennessee Electric, which will have equipment on the tower, has indicated they will condemn the property. They do need Wilson County to join in. The Committee would like to see this discussed with Mr. Gilchrist before any matter is filed. Motion to give Middle Tennessee Electric Membership Corporation permission to condemn the necessary property but only after attempting to obtain a right-of-way by agreement from Jim Gilchrist was made by Commissioner Reich, seconded by Commissioner Patton. Commissioner Reich and Commissioner Patton then amended the motion requesting that County Attorney Jennings discuss this matter with Mr. Gilchrist. The motion, as amended, then carried unanimously.

Commissioner Patton had to leave the meeting leaving only three members. There were no other items that had to be voted upon.

Director Jewell went over the budget figures for this year including overtime and fuel.

Director Jewell and Finance Director Maynard discussed with the remaining members of the Committee the collections process. Commissioner Reich asked if the new billing program is working? Finance Director Maynard responded that he thinks it is.

A general discussion was held about where the agency is going. Director Jewell believes that all the major issues at WEMA can be addressed by using the money collected by WEMA in its billing. Now, a great portion of this money is used in the General Fund.

Commissioner Reich complimented WEMA Director Jewell on the good job he is doing during his tenure at WEMA. The department has made great strides and he thanked him for his good work.

There being no further business to come before the Committee on motion of Commissioner Reich, Chairman Ash declared the meeting adjourned.

SECRETARY



WILSON COUNTY EMERGENCY MANAGEMENT AGENCY

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Lebanon, TN

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John Jewell, Director

UPGRADES AT WILSON COUNTY EMERGENCY MANAGEMENT

DISPATCH

1. Established a Communication Officer position.
2. Established a Lead Dispatcher position.
3. Added two extra full-time dispatchers. This has allowed for two dispatchers to be on duty each shift.
4. Rebuilt dispatch new electric adjustable tables, operating system, computers, radios, and consoles. The number of dispatch stations was increased from two to four.
5. A new Computer Aided Dispatch (CAD) system was purchased.
6. We are in the process of putting Emergency Medical Dispatch (EMD) into place.
7. Automatic Vehicle Location (AVL) for med units is now in place. Would like to install this excellent tool for all units, especially fire/rescue.
8. Ongoing integration with "911" with the Viper System and in the process of sharing our CAD system to eliminate misunderstood call information.
9. Installed a calibrated clock system that is adjusted constantly with National Bureau of Standards Atomic Clock located in Fort Collins, Colorado.
10. Upgraded to eight (8) security cameras on Oak Street campus.
11. Wilson County Emergency Management is now the official back up site for "911". Training is underway of personnel to make this a seamless procedure.
12. Construction is underway to move dispatch into the old EOC area. This will provide more room for "911" personnel in an emergency and allow for more equipment as the agency progresses.
13. Increased pay from \$9.75 to \$13.10 for dispatchers. This not only benefits present dispatchers but improves the quality of applicants.
14. Clarified station "call zones" to improve response by personnel with the appropriate equipment.

SHOP

1. Established a Shop Foreman position.
2. Added a 10,000 pound fork lift.
3. Set up an oil sampling program for all vehicles that is performed at routine service.
4. Constructed two rooms for equipment that is secured.
5. Purchased tire mounting and balancing equipment that will save about \$50.00 per tire. Stops expensive trips to Nashville.
6. Purchased a service truck. This allows shop personnel to make road calls and permits service trips to stations. This reduces the number of trips by ambulances and fire apparatus from having to make expensive trips to the shop for minor repairs.

COMMUNICATIONS

1. Added two additional radio channels
2. Raised the antenna elevation of the "Charlie" (C) Channel repeater and the Command Net base station.
3. The increased elevation of the Command Net system also strengthened the control system for the weather siren warning system.
4. Constructed two new 180 ft. towers for communications. These were erected in 2009.
5. Initiated construction of two additional towers in 2011. These projects are moving slow. One tower is erected but not yet in service. The second tower project, on Cairo Bend, has not been started but funding is in place. They will substantially improve communications on the north side of the County for all County agencies who want to use them.
6. Two sites have been selected and landowners have verbally agreed to allow placement of the final two towers that make up an eight (8) tower grid for the entire county. These sites are in rugged southeastern Wilson County.
7. Established a permanent Amateur Radio Station in the EOC in close proximity to dispatch and the weather center. We have also added two additional Amateur Stations for the Command Post and for field use.
8. We have received a 180 foot tower, free, from Tennessee Highway Patrol (THP). We anticipate a second tower to be donated in the near future.
9. THP has also donated two, recently calibrated, service monitors. We anticipate, with some training, that this will save on minor service calls to communication repair shops. We now install our own antennas on vehicles and program frequencies on radios.
10. THP and Middle Tennessee Electric have been important partners. We have granted both agencies spots on towers for "expenses" assistance on tower sites.

EMERGENCY POWER

1. Generators have either been added or upgraded which affects six (6) of our present eight (8) stations. Generators will also be added at Station 8 and Station 7, as well as the new Station 9 and Station 1.
2. Headquarters on Oak Street now has a much larger generator in place that runs the entire facility. A second generator has been installed as backup to the main unit. This is in place to cover essential needs such as dispatch.
3. A generator is now in place to provide power to the training center. The training center, when everything is in place, will be the new location of the EOC. It will have its own communication center.
4. Generators are in place at all four (4) of the communication sites. Generators will be installed at the four (4) additional sites as they come on line.

MEDICAL

1. Placed an ambulance at Station 8 (fire apparatus only). No additional staff was added. Station 6 is set up the same way.
2. We will be adding an additional ambulance and crew in Mt. Juliet in September.

3. In 2012 a re-design of ambulances was implemented. The most significant changes include: better inside/outside lighting using LED technology; relocating air conditioning units to the top of the unit where they stay cleaner and distribute air better; full air brakes; CPR seats; better designed cabinetry; walk-through to cab; and vertical exhaust systems.
4. Ambulances are now assigned to a station, not rotated. It was felt that better treatment of units offset the mileage program.
5. Placed an E-ZIO (bone drill) unit on all med units.
6. Added six (6) new drug treatments to the med units.
7. Placed C-PAP machines on all med units.
8. Replaced eleven (11) heart monitors and added a spare.
9. Established a regular monthly meeting with Dr. Roger McKinney. Dr. McKinney is the Agency's Medical Director.
10. Two skid units have been constructed that will fit into onto one of the three (3) ATVs (two gators, one Kubota) or on the golf cart. These units will transport patients from heavily populated areas at big events or remote areas.
11. The patient billing program is now in place. All procedures and medical supplies are recorded and sent to billing electronically with no paper reports. This is done to speed the billing process. Reports can be sent to billing from the med unit, if it is desired.

FIRE /RESCUE

1. A complete set of Standard Operating Guidelines (SOG's) has been established.
2. Purchased four (4) new tanker pumpers
3. Purchased two new brush trucks
4. Purchased one rescue truck
5. Placed an existing brush truck at Station 8.
6. Placed an existing brush truck at Station 7.
7. Added an additional reserve truck at Station 7.
8. Upgraded the "first out" fire apparatus at Station 7.
9. Upgraded the "second out" fire apparatus at Station 3.
10. Purchased Five Thousand Dollars (\$5,000) of new fire hose. Inventory of purchase included eighteen (18) sections of inch and three quarter inch (1 ¾") hose and three inch (3") hose. More is to be purchased as funds are made available.
11. Purchased a hose tester. Hose testing is required once per year by ISO.
12. We have ordered five (5) hose cleaners to be placed in stations. More will follow as funds are available.
13. Purchased ninety (90) sets of turnout gear. Gear begins to show heavy wear in about five years. New gear becomes a "need" as new employees are hired. Gear works best when it is fitted to the individual.
14. Replaced all Self Contained Breathing Apparatus (SCBA's).
15. Swift-water Rescue kits were added to seven (7) of the "first out" engines.
16. Two fire skids have been constructed to fit in the rear of the three (3) ATVs and the golf cart. These are used at big events. They carry chemically treated water, either foam or a product called "Fire Aid". The units are used to access very tight or crowded spaces.
17. Knox Box Entry System has been added to all fire and medical units.

18. GPS units have been placed on all fire, ambulance, and administrative vehicles.
19. A special clothes-washer has been installed for the cleaning of fire turn-out gear.

EMA

1. EMA planner has been placed on salary.
2. Weather team organized under supervision of the EMA Planner. The team reports to the weather center generally a couple of hours before storms pass through the area. They manage the social media network using twitter, facebook, and nixel. They also activate sirens, special weather radios in area schools and industry, and may access WANT Radio for public announcements.
3. An equipped Mass Casualty Trailer was added to the special operation response equipment. Trailers in service include: Mass Casualty, Hazmat, Medical Support, Water Rescue and Emergency Kitchen.
4. Put into place a Fire Education Trailer which demonstrates tornados, fire simulation and sprinkler demonstration. Five Thousand (5,000) students have experienced the trailers demonstration to date.
5. Organized the Local Emergency Planning Committee (LEPC). This is a program where government and private business may connect in order to expedite equipment and material needs in an emergency situation.
6. Three (3) trained Shelter Teams have been organized by Red Cross and more are planned. A minimum of two more are needed.
7. Established a series of annual planning sessions with all stake holders of the Wilson County Fair. This is done in an effort to pull all parties together and to keep the Emergency Plan for the Wilson County Fair current and accurate. The planning sessions are in conjunction with the Tennessee Emergency Management Agency (TEMA) program of evaluating events across Tennessee that exceed 10,000 in attendance.
8. The first Hazardous Mitigation Plan for Wilson County was approved. The first recertification of this important plan is underway. This must be in place to expedite Federal funding in an approved disaster deceleration, such as in the flood of 2010. All governing bodies, both city and county, must approve this plan.
9. Wilson County's Emergency Operation received one review and revision in the past five (5) years. All special operational sites have been reviewed. This includes Pre-Existing Landing Area (PELA) sites for air ambulance service; debris sites for tornado events which have been approved by TEDAC; command post locations; staging areas; and Federal points of distribution.
10. The weather radar software has been upgraded to allow 3D viewing of weather cells. Three dimensional radar pictures greatly improve the understanding of a cell's potential.
11. A new local weather station was installed.
12. New computers and monitors were put in place for tracking weather radar from the weather service.
13. Three (3) additional weather sirens have been installed in Mt. Juliet. Mt. Juliet purchased the sirens and paid for the installation under Wilson County Emergency Management's direction. A total of nineteen (19) are in place across Wilson County.
14. One new siren has been added at the new Lebanon High School.
15. One new siren is to be installed at the new Watertown High School.
16. A new siren is to be installed at the fairgrounds. It was anticipated to be in place for the 2013 fair but a "use plan" had not been completed in time to install the siren.

17. WEMA contributed Three Thousand Six Hundred Dollars (\$3,600) towards six (6) security cameras installed at the Ward Agricultural Center.

COMPUTER SERVICES

1. The Information Technologist position that was shared with the Sheriff's office is now a fulltime position for Wilson County Emergency Management.
2. Two additional servers have been brought online. One is to record all radio and phone traffic coming into and going out of the Oak Street Headquarters. The second was an upgrade for the CAD system in dispatch.
3. The Operative IQ system was purchased in 2010 and is in place. This is an electronic inventory program. Medical inventory and other items needed through the agency are ordered by this system. It has a maintenance program. All issues with building maintenance, vehicle, radio, computers, EMS issues and Fire/Rescue repairs are transmitted by in-house e-mail. All stations and facilities are connected with the appropriate individuals receiving the information.
4. The agency contracted with a firm to store all computer information at an offsite location.

PERSONNEL

1. An additional paramedic was added to "B" shift in 2009. It was determined that this shift was short one paramedic in comparison to the other two shifts. Funds were available and the change was made.
2. In 2011, six (6) additional personnel were added (Three (3) paramedics and three (3) EMT-IV's).
3. Two part-time couriers were hired to run supplies to all stations, seven (7) days a week.
4. Six (6) additional personnel will be added when the new Mt. Juliet fire station comes on line September 15, 2013.

POLICIES

1. Administrative Directive: Immediate family personnel were moved between shifts so that they were not working on the same shift.
2. Administrative Directive: Eliminated the use of "Comp" Time.
3. Policy 1.10: The policy states that sick time would be straight-time pay (no overtime pay for regular overtime hours).
4. Policy 1.13: Shift employment requirements:
 1. Pass a physical ability test.
 2. Must be at least an EMT-IV.
 3. Must be twenty-one (21) years old.
 4. Pass a written test.
 5. Must take a "practical" on medical abilities.
 6. Be interviewed by the Employment Committee.
 7. Must pass an FBI background check.
 8. Participate in orientation.
 9. Pass a series of check rides.

5. Policy 1.14: Policy redefined vacation time making the categories better understood. The level of accrued time received above twenty-one (21) years of employment was eliminated. Employees who already had 21 years employment received a total of 15 shifts of vacations. If you were at that level before the policy was enacted you were allowed to retain that amount of vacation accrued. The policy also established that regular overtime hours would be included on vacation time pay.
6. Policy 1.16: Modification of new employee probation period.
7. Policy 1.21: A policy that sets a procedure for complaint issues in order for the complaint to be investigated.
8. Policy 1.22: A policy concerning the nepotism issue states that the hiring of immediate family members such as wives, husbands, fathers, mothers, sons or daughters and mother-in-laws or father-in-laws will not be permitted. The policy also states if two employees were to marry, only one of the employees would be allowed to continue working for the Agency. The policy also addresses the issue that if a divorce occurs between a husband and wife (both employed by the Agency when the policy was enacted) cannot remarry and both continue to work for the Agency.
9. Policy 1.24: A policy was established concerning pregnancy issues which governs the Agency in following the employee's physician's recommendations.
10. Policy 1.27: A policy establishing if an individual is sick or injured and is off work for thirty (30) days or longer, they will be required to take a Functional Capacity Evaluation test (FCE). Failure to pass this test will subject an individual to possible loss of employment.
11. Policy 1.28: A policy requiring all personnel to take an annual physical ability test. The test must be completed within ten (10) minutes. Failure to record a time of 10 minutes or less will subject an individual to possible loss of employment. This is to ensure that personnel are physically capable to perform necessary job tasks.
12. Policy 1.30: A policy which restricts personnel from going to restaurants for a sit down meal. Carry-out is allowed.
13. Policy 1.32: A policy was established which limits the number of hours worked by an employee who is under a physician's care and the physician has placed a limitation on the number of hours to be worked. An employee will not be paid for more than the hours they have worked so that they may maintain their regular pay.
14. Policy 1.33: A policy established to lay out ground rules for employee's participation in political campaigns. It also requires candidates to obtain permission from the Director for a "campaign stop" to any agency location.
15. Policy 1.35: Weapons policy to ensure the safety of personnel and the general public.
16. Policy 1.37: Outside employment. Full time employment with the Agency is considered the primary work place. Employee's position with WEMA will take precedence over any other employment.
17. Policy 1.38: A policy was established concerning "Public Assist Calls" which allows the agency to charge for multiple calls to any one location for non-medical needs (example: assistance to and from vehicles, assistance getting in and out of bed). These calls are now under the procedures of medical calls which employees must obtain a "refusal to transport" signature. This policy has been recently approved by the Wilson County Commission.
18. Policy 1.39: Limits the use of recording and broadcasting devices to assure the privacy of WEMA meetings.
19. Policy 1.40: Clarifies how equipment, furnishings and services are provided at all WEMA stations.
20. Policy 2.11: A policy requiring part-time employees to work a minimum of 6 shifts per calendar year and attend a mandatory "in-service training" each year.

ADDITIONAL EQUIPMENT ACQUIRED

1. Replaced one marine unit and acquired four (4) additional units. The most recent unit obtained was a Federal military surplus "bridge" boat (no cost to Agency) that has powerful maneuverability.
2. Three (3) cars received from the Sheriff's Department for "white fleet" use.
3. One general use pickup truck with four-wheel drive.
4. A four-wheel drive ton truck has been made available through a Federal grant. The same grant has also made available an additional four-wheel drive three-quarter ton truck with crew cab.
5. Obtained a generator with light set mounted on a trailer.
6. An electronic road sign which can be used for a variety of uses has been obtained through a Homeland Security grant.

COMMITTEES CREATED

1. Standard Operating Guidelines Committee
2. Application Review/Hiring Committee
3. Disciplinary Committee
4. Safety Committee
5. Training Committee
6. Policy Committee
7. Uniform Committee

These committees have been created for certain areas of the Agency to recommend action(s) to be taken or possibly to set up policies and procedures to the Director. The membership of the committees is made up of employees appointed by the Director and Officers. The Director reserves the right to sit in on any and all meetings and has the right to decide if recommendations submitted are proper and to the best interest of the Agency and County. The committees have regular meeting schedules.

BUILDING IMPROVEMENTS

1. Replaced all plumbing in the four (4) restrooms in the Training Center. This includes both hot and cold water lines and all sewer lines outside the building. Placed a hot water heater in the two restrooms off the foyer area off the main classroom.
2. Installed exhaust fans in the four (4) restrooms in the Training Center and in the two restrooms in the Emergency Operations Center (EOC).
3. Exhaust fans have been placed in the fire bays at the Headquarters on Oak Street.
4. A general face lifting project has been completed on the building at the Headquarters on Oak Street.
5. Constructed a metal canopy cover for two of the boats on the lot.

*List created/updated on September 5, 2013. Represents improvements to the Agency from February, 2008 through September 1, 2013.

John Jewell, Director

Date



WILSON COUNTY EMERGENCY MANAGEMENT AGENCY

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John Jewell, Director

PROJECTS UNDERWAY AT PRESENT

DISPATCH:

1. Upgrades in dispatch, paid for by 911, are continuing to make WEMA the full capable backup center for 911.
2. Dispatch is being moved into the old EOC. This will allow more room to accommodate the 911 personnel, should they report to our facility. Dispatch positions are being increased from 4 to 6.
3. Additional larger wall mounted monitors for TV, security, and weather information will be added.
4. Currently in the process of hiring two new part time employees.

COMMUNICATION SYSTEM:

1. Four more radio towers are still planned for construction:
 - a. Taylorsville Road is constructed but not operational. An issue over road right of way is in the process of being resolved. The partnership with MTEMC required this issue be completely resolved before we can continue. Funding was supplied by Home Line Security and assistance from MTEMC. This is a tower 180 feet high.
 - b. South Cairo Bend Road is not constructed but is still planned. The problem has been locating a site that will cover the area on and along North Highway 109. We are close to a resolution using a Crown Castle Company Site. This will be a 180 foot high tower. We are interested in avoiding blasting for these sites.
 - c. Pennual Ridge site is selected. The property owner has verbally agreed to allow placement of a 180 foot tower at a monthly rental. The funding is not in place. THP has donated a 180 foot tower to WEMA for this site. The access to the site and electric are in place.
 - d. Round Top Road site is selected. The property owner has verbally agreed to allow placement of a 180 foot tower at a monthly rental. The funding is not in place. THP has donated a 180 foot tower to WEMA for this site. These donations from THP are the result of WEMA allowing THP the use of WEMA's Franklin Road tower. THP's donation of equipment and services has been very generous.
2. Generator installation is still active.
 - a. Station 4 gets a replacement
 - b. Station 8 and 7 need units
 - c. New Station 1 and 9 will receive units

Total large capacity units in place when program is completed will be 15. They will be 20KW or bigger. Most are in the 60KW range. The 4 new tower sites are not included in this count. With those locations involved, the County will rise to 19 large capacity generators in place.

EMS:

1. Training has been completed with 5 of our employees on Certified Maintenance of our Electric Actuated Cots. This should save money and expedite repairs over a long period of time.

2. Bids will be accepted shortly for this year's new ambulance. We will again purchase new rather than remanufacturing two older units.
3. Gearing up for the upgrade program for all EMT-IV's. The "bridge course" as it is called brings all current EMT-IV's to the new classification of AEMT (Advanced Emergency Medical Technician).

FIRE/RESCUE:

1. SCBA air bottles are receiving their 5 year classification of pressure integrity. All 80 bottles of the agency inventory are involved.
2. The acquisition of 10 sets of turn out gear is to be purchased within the next few days. It is to equip new employees.

SHOP:

1. Repairing an ambulance damaged in a one vehicle accident in Nashville while on a call.

STATIONS:

1. Station 9, according to the contractor, will be completed sometime the first of November.
2. Station 1, according to the contractor, will be completed sometime the first of March.
3. Purchase of station furnishings will be initiated in the next few weeks.
4. Station 10 (The New Mt. Juliet Station) is up and running for medical calls. We were online with Medic 101 September 15th. We are still working out issues with answering fire and rescue calls.
5. It is indicated we will need to share Station 3 with Mt. Juliet Fire personnel. No date as to when that will occur.
6. A flag pole was installed at Station 8. This was donated by Woodman of the World. MTEMC and County Maintenance installed the unit.

EQUIPMENT:

1. The educational trailer received storm damage during the fair. The awning was broken. A leak in an on board water tank caused floor failure. Trailer will need to be returned to the manufacturer near Pittsburg.
2. We have received both pickup trucks from the Homeland Security Grant. They are being outfitted.
3. WEMA has taken possession of the bridge erection boat from THP.
4. Completed the basic construction of the RRV (Railroad Recovery Vehicle) which was used successfully in the recent railroad exercise. The RRV will need more work to be fully completed.



WILSON COUNTY EMERGENCY MANAGEMENT AGENCY

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John Jewell, Director

WHERE THE AGENCY IS GOING

1. Replace the \$40,000 part time funds. Replace the \$40,000 overtime funds taken for fuel line item 2012 2013 budget cycle.
2. Provide the funding for utilities and phones at the two new stations. It was not placed in the budget for this physical year.
3. Permission to apply for a grant for upgraded ambulance equipment. AFG grant program will open soon. It is a 20% match program. Brian has more.
4. Bringing station 7 to a paid status. It could be brought to a paid status by employing two personnel per shift. The Station should be equipped with an ambulance.
5. Equipment replacement program using \$500,000 per year. The program covers all areas. Could be obtained from funds generated from medical collections.
6. Turn billing and collection to the billing contractor.
7. Finish out generator program all permanent locations
8. Complete tower program.
9. Five generators should be acquired on two wheel trailers, probably from government surplus. Used mostly in shelter program.
10. Consideration of a compliance officer to assure employee have been validated on skills to protect the agency and the county from an ever aggressive legal community.
11. Additional employees should be hired. Recommend that 10 additional personnel should be hired that are not attached to the opening of a new station or increases for an existing station.
12. Rebuild the command post on a new chassis. Surplus is already in place.
13. Possible consideration of entering the convalescent service.
14. Approximately 9 Lieutenants should be appointed. Presently 3 stations do not have Lieutenants.
15. Third person added to the shop staff.
16. Construction of station 11 in Norene
17. Construction of a new headquarters including covered garage space for all equipment.

Wilson County Emergency Management Agency Dispatch Report by District Summary

Beg: 9/1/13
End: 9/30/13

Ambulance		YTD	Fire			YTD	Rescue		YTD
District	Count		District	Count	# of Units Responded	Calls	District	Count	Calls
1	11	126	1	1	4	13	1	7	70
2	3	123	2	0	0	19	2	1	71
3	40	302	3	2	3	28	3	25	152
4	28	245	4	2	4	24	4	13	117
5	20	230	5	3	10	20	5	10	103
6	19	251	6	2	2	26	6	15	142
7	34	242	7	6	11	21	7	21	121
8	15	199	8	3	5	16	8	5	79
9	33	275	9	4	7	19	9	13	64
10	29	250	10	2	7	25	10	17	140
11	32	260	11	4	11	42	11	21	144
12	20	164	12	1	3	23	12	10	80
13	26	219	13	6	11	25	13	18	120
14	28	278	14	2	4	26	14	21	174
15	21	322	15	3	3	44	15	12	170
16	37	383	16	7	16	37	16	20	203
17	59	443	17	1	2	6	17	24	217
18	11	194	18	2	3	11	18	10	97
19	30	412	19	0	0	4	19	22	193
20	88	736	20	0	0	4	20	48	328
21	60	551	21	4	14	21	21	22	291
22	30	267	22	3	8	23	22	20	152
23	18	298	23	1	2	2	23	9	157
24	42	415	24	0	0	3	24	28	195
25	34	1847	25	3	3	135	25	18	931
Total	768	7278	Total	62	133	508	Total	430	3679

Total for All	1260
Prior Month Year To Date	10450
Year to Date	11710

2013 WEMA Monthly Call Report

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Medical	868	729	761	830	846	907	795	959	768				7463
Fire	71	49	53	52	44	61	64	45	62				501
Rescue	421	357	380	423	494	409	359	473	430				3746
Total	1360	1135	1194	1305	1384	1377	1218	1477	1260	0	0	0	11710

Ambulance Runs By Station

St. 1	394	355	398	409	385	420	365	472	342				3540
St. 2	60	47	41	34	45	42	64	44	46				423
St. 3	177	128	138	176	183	188	146	194	147				1477
St. 4	74	53	53	57	70	81	56	77	51				572
St. 5	72	69	53	63	74	73	72	91	66				633
St. 6	59	53	49	66	61	66	69	55	52				530
St. 7	0	0	0	0	0	0	0	0	0				0
St. 8	32	24	29	25	28	37	23	26	25				249
St. 9	0	0	0	0	0	0	0	0	0				0
St. 10	0	0	0	0	0	0	0	0	39				39
Total	868	729	761	830	846	907	795	959	768	0	0	0	7463

County/City Limits Breakdown (Ambulance)

County	356	275	292	302	315	358	325	343	274				2840
Lebanon	331	322	334	351	282	378	314	416	300				3028
Mt. Juliet	158	115	123	166	176	161	136	180	181				1396
W-town	23	17	12	11	15	10	20	20	13				141
Total	868	729	761	830	788	907	795	959	768	0	0	0	7405

Fire Runs By Station

St. 1	9	8	8	11	7	7	8	12	10				80
St. 2	4	3	0	1	2	2	1	1	2				16
St. 3	24	18	23	14	24	24	25	16	20				188
St. 4	10	6	3	5	2	6	8	7	5				52
St. 5	13	5	10	10	2	8	11	4	8				71
St. 6	5	2	5	4	4	5	6	4	6				41
St. 7	3	1	0	0	0	2	0	0	2				8
St. 8	3	6	4	7	3	7	5	1	9				45
St. 9	0	0	0	0	0	0	0	0	0				0
St. 10	0	0	0	0	0	0	0	0	0				0
Total	71	49	53	52	44	61	64	45	62	0	0	0	501

County/City Limits Breakdown (FIRE)

County	41	29	34	40	22	38	40	27	41				312
Lebanon	1	1	0	0	1	3	0	1	2				9
Mt. Juliet	29	19	19	12	21	19	24	16	18				177
W-town	0	0	0	0	0	1	0	1	1				3
Total	71	49	53	52	44	61	64	45	62	0	0	0	501

Jan. Feb. March April May June July Aug. Sept. Oct. Nov. Dec. Total

Rescue Runs By Station

St. 1	203	160	175	201	243	195	170	212	215				1774
St. 2	0	1	0	0	0	0	0	1	2				4
St. 3	100	84	88	101	110	97	70	123	94				867
St. 4	38	31	33	30	31	38	33	40	30				304
St. 5	41	38	32	40	49	36	42	57	41				376
St. 6	16	25	27	34	37	22	26	24	21				232
St. 7	8	6	9	3	5	3	12	5	17				68
St. 8	15	12	16	14	19	18	6	11	10				121
St. 9	0	0	0	0	0	0	0	0	0				0
St. 10	0	0	0	0	0	0	0	0	0				0
Total	421	357	380	423	494	409	359	473	430	0	0	0	3746

County/City Limits Breakdown (RESCUE)

County	165	132	153	160	188	159	161	160	152				1430
Lebanon	167	144	149	170	203	166	131	201	188				1519
Mt. Juliet	89	81	78	93	102	84	67	111	90				795
W-town	0	0	0	0	1	0	0	1	0				2
Total	421	357	380	423	494	409	359	473	430	0	0	0	3746

Total Runs Per Station

St. 1	606	523	581	621	635	622	543	696	567	0	0	0	5394
St. 2	64	51	41	35	47	44	65	46	50	0	0	0	443
St. 3	301	230	249	291	317	309	241	333	261	0	0	0	2532
St. 4	122	90	89	92	103	125	97	124	86	0	0	0	928
St. 5	126	112	95	113	125	117	125	152	115	0	0	0	1080
St. 6	80	80	81	104	102	93	101	83	79	0	0	0	803
St. 7	11	7	9	3	5	5	12	5	19	0	0	0	76
St. 8	50	42	49	46	50	62	34	38	44	0	0	0	415
St. 9	0	0	0	0	0	0	0	0	0	0	0	0	0
St. 10	0	0	0	0	0	0	0	0	39	0	0	0	39
Total	1360	1135	1194	1305	1384	1377	1218	1477	1260	0	0	0	11710

Yearly Calls (All)

2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
?	?	9700	9896	10321	10037	11704	12536	12182	12289	13693	13827	14862	

**LAW ENFORCEMENT COMMITTEE
MINUTES**

The Law Enforcement Committee of the County Commission of Wilson County, Tennessee, met in called session on Tuesday, October 1, 2013 at 5:00 p.m. at the Wilson County Sheriff's Training Room at the Griffin-Williams Complex in Lebanon, Tennessee. Those members present were Commissioners Mike Justice, Kenneth Reich, Terry Scruggs, Chad Barnard, William Glover and Jerry McFarland, being all the members of the Committee with the exception of Commissioner Paul Abercrombie, who was absent. Also present was Finance Director Aaron Maynard, County Mayor Randall Hutto, Sheriff Robert Bryan, Chief Deputy Larry Bowman, Major Gary Keith and County Attorney Michael R. Jennings.

Chairman Justice called the meeting to order and determined that a quorum was present.

Motion to approve the minutes of the June 13, 2013 meeting as printed was made by Commissioner Glover, seconded by Commissioner Reich and carried unanimously.

Sheriff Robert Bryan presented a list of vehicles that the Sheriff's Department is requesting be declared surplus. Also included is a vehicle for WEMA to be declared surplus. Motion to declare these items surplus and to forward this request to the Budget Committee was made by Commissioner McFarland, seconded by Commissioner Reich and carried unanimously.

Sheriff Robert Bryan presented the request to transfer funds out of Courtroom Security to do Courtroom Security updates in this building and in the Judicial Building at College Street. It is estimated that this expense will not exceed Sixty Thousand Dollars (\$60,000). They would also like to request Ninety-five Hundred Dollars (\$9,500) out of the Courtroom Security Fund to purchase bullet-proof vests for all courtroom officers. Eighteen (18) vests would be purchased. Motion to recommend both requests to the Budget Committee was made by Commissioner McFarland, seconded by Commissioner Scruggs and carried unanimously.

Sheriff Robert Bryan presented a "Jail Construction Five (5) Year Plan". As a part of this plan, he is recommending the purchase of two more houses on Rogers Street. This would "square up" property that we already own that has been previously purchased. In the future, Lake Street may be shut down. The cost to purchase both these houses is One Hundred Eighty-two Thousand Five Hundred Dollars (\$182,500). Director Maynard advised that the money could be taken out of the Capital Projects Fund. In response to a question about the balance currently in the fund, Director Maynard responded 1.6 to 1.7 Million Dollars. Motion to recommend this request was made by Commissioner Glover, seconded by Commissioner McFarland. County Attorney Jennings discussed with the Committee his review of the two proposed contracts and the changes that he recommends. The motion then carried unanimously.

Sheriff Bryan discussed the possibility of using money that has been split with the City of Lebanon from a Federal asset seizure to purchase tasers for every officer. It is estimated the total cost would be Sixty Thousand to Sixty-five Thousand Dollars (\$60,000 to \$65,000). Money recovered from a Federal asset seizure can only be used to purchase equipment. Motion to

approve this purchase up to Sixty-five Thousand Dollars subject to the purchase meeting all Federal guidelines was made by Commissioner McFarland, seconded by Commissioner Scruggs. Sheriff Bryan will present a Budget Amendment to the Budget Committee if this motion is approved. Approximately Fifteen Thousand Dollars (\$15,000) of this request will be to equip courtroom officers. Finance Director Maynard advised that those tasers could be included on the previous Budget Amendment and take this money out of the Courtroom Security Fund. Commissioner McFarland and Commissioner Scruggs agreed to make this a part of their motion. The motion then carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Glover, seconded by Commissioner McFarland, the Committee voted unanimously to adjourn.

SECRETARY



ROBERT BRYAN, SHERIFF
WILSON COUNTY SHERIFF'S DEPARTMENT

105 East High Street - Lebanon, Tennessee 37087
 Office (615) 444-1412 - Fax (615) 444-9276

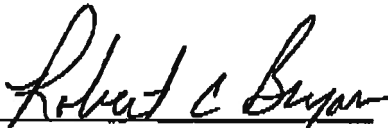
To: Wilson County Court
 From: Robert Bryan, Sheriff
 Date: September 1-30, 2013

Activity Report

Calls Investigated by Sheriff's Department	2072
Auto Accident Calls Answered	119
Total Booked-Through-Jail	462
Highest Daily Inmate Population (458 Bed Facility)	355
Average State Prison Inmates	129
State Warrants Received	691
Arrests on State Warrants	640
Civil Warrants Received	1388
Civil Warrants Served	1275
Felony Cases Investigated	111
Juvenile Complaints Filed	237
Domestic Violence	62

Misc Community Projects: Lake Haven boat ramp, Tyree Access boat ramp, Josephs Storehouse, Mt. Juliet senior citizens center, Community Help center

Roads Worked: Harkreader Rd, Leeville Rd, Sullivan Bend Rd, South Posey Hill Rd, Posey Hill Rd, Greenhill Rd, Needmore Rd, Curd Rd, Clemmons Rd, Chandler Radford Rd, Chandler Way, Adams Lane, Old Mt. Juliet Rd, Old Lebanon Dirt Rd, Beckwith Rd, Old Hunters Point Pk, Gladeville Rd, McCrary Rd, Stewarts Ferry Pike, Underwood Rd, Maple Hill Rd, Sparta Pike, Cleveland Creek Rd, Smith Hollow Rd, Phelan Dr, Quail Meadow, Main Street Statesville, Hardin Hollow Rd, Old Rome Pike, Conaster Pk, Walter Morris Rd, Center Hill Rd, Goshen Rd, Simmons Bluff Rd, St. John Rd, Spain Hill Rd, Cedar Forrest Rd, Commerce Church Rd, Cedar Hill Rd, Holmes Gap Rd, Hartsville Pk, Coles Ferry Pike, Cedar Grove Rd, Round Top Rd, Fuston Hollow Rd, Rock Springs Rd, Liberty Hill Rd, Berea Church Rd, Manners Rd, Carver Lane, Bobo Rd, Linwood Rd,


 Robert Bryan, Sheriff

Faxed and emailed to Sondra Winfree Dowdy: 615-466-5071

EDUCATION COMMITTEE MINUTES

The Education Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, October 10, 2013 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Paul Abercrombie, Jeff Joines, Becky Siever, Chad Barnard, Annette Stafford and Terry Scruggs, being all the members of the Committee with the exception of Commissioner Randy Hall, who was absent. Also present was County Attorney Michael R. Jennings.

Chairman Stafford called the meeting to order and determined that a quorum was present.

The minutes of the August 1, 2013 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Abercrombie, seconded by Commissioner Siever and carried unanimously.

Chairman Stafford announced that Director of Schools Tim Setterlund had advised the Committee Members that he had no business to present to the Committee this evening.

County Attorney Jennings took this opportunity to thank the Education Committee Members, and all County Commission Members, for their support in building the new Watertown High School. He advised the Committee that the last high school football game to be played at Robinson Stadium will be tomorrow night when Watertown High School hosts Jo Byrns. High school football games have been played on this field continuously since 1926. Next year, the games will move to the new Watertown High School location. It will be an emotional time for many tomorrow night, but please understand we are very proud of our new school and look forward to beginning school there next year.

There being no further business to come before the Committee, Chairman Stafford declared the meeting adjourned.

SECRETARY