

Quarterly Report of Jim Major
Wilson County Trustee
For Quarter Beginning July 1, 2013, Ending September 30, 2013

COUNTY GENERAL FUND #101

Balance on Hand July 1, 2013	7,109,475.29
Receipts for Quarter Ended September 30, 2013	
Trustee's Collections-Prior Year	261,502.56
Clerk & Master Collections-Prior Years	49,774.95
Interest and Penalty	13,558.03
Hotel/Motel Tax	284,719.03
Litigation Tax-General	54,310.06
Litigation Tax-Special Purpose	40,063.93
Litigation Tax-Jail, Workhouse	25,944.69
Litigation Tax-Victim Offender	23,317.40
Litigation Tax-Courtroom Security	25,805.14
Business Tax	259,116.99
Beer Tax	116,889.86
Interstate Telecommunications Tax	1,473.56
Cable TV Franchise	138,535.86
Building Permits	70,363.96
Circuit-Fines	6,357.86
Circuit-Officers Cost	8,135.03
Circuit-Drug Control Fines	3,316.45
Circuit-Jail Fees	963.77
Circuit-Data Entry Fees	1,001.80
Circuit-Courtroom Security Fees	3,072.50
Circuit-Drug Court Fees	4,054.10
DUI Treatment Fines	1,710.00
General Sessions-Fines	35,691.01
General Sessions-Officer Cost	38,477.18
General Sessions-Game & Fish Fines	47.25
General Sessions-Drug Control Fines	1,220.75
General Sessions-Drug Court Fees	5,387.91
General Sessions-Jail Fees	6,591.10
General Sessions-Data Entry Fees	8,634.25
Juvenile-Fines	3,045.39
Juvenile-Officer Costs	2,783.35
Juvenile-Jail Fees	33.75
Circuit Court-Data Entry Fees	602.40
Chancery-Officer Costs	3,643.74
Chancery-Data Entry Fees	4,344.00
Chancery-Fines	2,704.63
Fines-Other Courts	831.25
Proceeds from Confiscated Property	46.00

Patient Charges	640,305.98
Zoning Studies	6,145.00
Health Department Collections	908.04
Other General Service Charges	196.00
Service Charges	12,351.00
Engineer Review Fees	44,030.69
Copy Fees	982.85
Telephone Commissions	29,829.11
Vending Machine Collections	14,335.57
Register-Data Processing Fees	183,572.47
Probation Fees	76,760.50
Sheriff-Data Processing	731.50
Sexual Offender Registration Fees	1,800.00
County Clerk-Computer Fee	2,418.00
Tuition-Adult Education	6,995.00
Other Charges for Services	260.00
Interest Earned	7.97
Lease/Rentals	20,175.00
Sale of Materials	2.00
Sale of Maps	24,210.00
Sale of Animals/Livestock	1,134.90
Miscellaneous Refunds	265,553.88
Contributions & Gifts	603.00
County Clerk	131,122.55
Circuit Court Clerk	27,984.85
Register	16,070.00
Clerk and Master	141,074.97
Sheriff	26,458.54
Juvenile Services Program	9,000.00
Drug Control Grants	13,652.44
Health Dept. Programs	129,540.07
Litter Program	11,336.45
Alcoholic Beverage Tax	39,116.45
Mixed Drink Tax	4,864.48
TVA Payments thru State	2,993.72
Contracted Prisoner Boarding	584,896.00
ARRA-Grant #2	1,500.00
Other State Revenues	3,791.00
Civil Defense Reimbursement	309,173.38
Other Direct Federal Revenue	3,320.83
Donations	200.00
Operating Transfers	<u>471,832.99</u>
Receipts for Quarter	4,769,938.67
Total Receipts	11,879,413.96
Less Trustee Commission	27,548.19
Less Warrants Paid	<u>9,869,539.12</u>

Balance on Hand September 30, 2013 1,982,326.65

SOLID WASTE/SANTATION FUND #116

Balance on Hand July 1, 2013 944,174.74
Receipts for Quarter Ended September 30, 2013
Trustee's Collections-Prior Year 12,309.96
Clerk & Master's Collections-,Prior Years 2,475.04
Interest and Penalty 615.37
Sale of Recycled Materials 67,410.93
Other State Revenues 12,294.00
Receipts for Quarter 95,105.30
Total Receipts 1,039,280.04
Less Trustee Commission 180.39
Less Warrants Paid 570,439.66
Balance on Hand September 30, 2013 468,659.99

AMBULANCE SERVICE FUND #118

Balance on Hand September 30, 2013 821.40

SPECIAL PURPOSE FUND #121

Balance on Hand July 1, 2013 2,164,668.34
Receipts for Quarter Ended September 30, 2013
Local Option Sales Tax 1,541,868.97
Receipts for Quarter 1,541,868.97
Total Receipts 3,706,537.31
Less Warrants Paid 69,212.50
Balance on Hand September 30, 2013 3,637,324.8

LEBANON/WILSON DRUG CONTROL FUND #122

Balance on Hand July 1, 2013 .00
Receipts for Quarter Ended September 30,2013
Drug Control Fines 790.47
Proceeds from Confiscated Property 92,469.36
Asset Forfeiture Funds 117,978.29
Operating Transfers 506,194.32
Receipts for Quarter 717,432.44
Total Receipts 717,432.44
Less Commission 218.79
Less Warrants Paid 5,565.77
Balance on Hand September 30, 2013 711,647.88

WARD AG CENTER FUND #124

Balance on Hand July 1, 2013		211,833.72
Receipts for Quarter Ended September 30, 2013		
Trustee's Collections-Prior Year		6,739.03
Clerk & Master's Collections		1,352.49
Interest and Penalty		336.26
Other General Service Charges		105,829.92
Lease/Rentals		2,628.27
Miscellaneous Refunds		<u>10,288.27</u>
Receipts for Quarter		127,174.24
Total Receipts		339,007.96
Less Commission	67.08	
Less Warrants Paid	<u>213,628.03</u>	
Balance on Hand September 30,2013		125,312.85

OTHER SPECIAL REVENUE FUND #128

Balance on Hand July 1, 2013		478,165.78
Receipts for Quarter Ended		
Wholesale Beer Tax		60,342.78
Income Tax		521,340.47
State Revenue Sharing-T.V.A.		<u>1,496.86</u>
Receipts for Quarter		583,180.11
Total Receipts		1,061,345.89
Less Commission	603.43	
Less Warrants Paid	<u>1,060,742.46</u>	
Balance on Hand September 30, 2013		.00

HIGHWAY/PUBLIC WORKS FUND #131

Balance on Hand July 1, 2013		6,505,853.24
Receipts for Quarter Ended		
Trustee's Collections-Prior Year		44,929.82
Clerk & Master Collections-Prior Years		8,892.41
Penalty & Interest		2,210.63
Mineral Severance Tax		51,116.36
Miscellaneous Refunds		628.32
State Aid Program		7,134.40
Gas & Motor Fuel Tax		638,400.43
Petroleum Special Tax		<u>20,562.81</u>
Receipts for Quarter		773,173.73
Total Receipts		7,279,026.97
Less Commission	7,762.18	
Less Warrants Paid	<u>2,015,444.368</u>	

Balance on Hand September 30, 2013 **5,255,820.11**

GENERAL PURPOSE SCHOOL FUND #141

Balance on Hand July 1, 2013	18,604,909.41
Receipts for Quarter Ended	
Trustee's Collections-Prior Year	366,161.56
Clerk & Master Collections-Prior Years	74,053.31
Interest and Penalty	18,226.52
Local Sales Tax	2,751,794.16
Interstate Telecommunications Tax	2,094.32
Marriage Licenses	1,789.74
Receipts from Individual Schools	12,591.57
Other Charges for Services	50,526.13
Miscellaneous Refunds	13.29
Contributions & Gifts	217.00
Other Local Revenues	13,628.02
Basic Education Program	12,272,600.00
Energy Efficient Schools	67,586.00
Driver's Education Program	1,15.00
Other State Education Funds	880,187.13
Career Ladder Program	1,165.30
Adult Basic Education	30,825.04
Other Federal thru State	28,682.89
ROTC Reimbursement	32,756.94
Due from other Governments	814,226.45
Operating Transfers	<u>208,435.31</u>
Receipts for Quarter	16,895,665.68
Total Receipts	35,500,575.09
Less Commission	33,408.50
Less Warrants Paid	<u>27,592,919.15</u>
Balance on Hand September 30, 2013	7,874,247.44

SCHOOL FEDERAL PROJECTS FUND #142

Balance on Hand July 1, 2013	132,669.93
Receipts for Quarter Ended	
Other Charges for Services	54.00
Other State Education Funds	16,300.00
Vocational Education Basic Grants	12,049.99
Vocational Other	1,370.97
Title I	309,335.43
Special Education-Grants to States	278,275.21
Special Education Pre-School Grants	2,830.44
English Language Acquisition Grants	10,083.75

Education for Homeless Children		16,656.54
Title II		117,376.03
First to the Top		1,437.94
Operating Transfer		<u>9,553.80</u>
Receipts for Quarter		775,324.10
Total Receipts		907,994.03
Less Warrants Paid	<u>866,733.79</u>	
Balance on Hand September 30, 2013		41,260.24

CENTRAL CAFETERIA FUND 143

Balance on Hand July 1, 2013		3,730,943.49
Receipts for Quarter Ended		
Lunch Payments-Children		156,739.65
Lunch Payments-Adults		12,445.65
Income from Breakfast		12,663.55
A La Carte Sales		257,374.45
Interest Earned		40.70
Miscellaneous Refunds		2,600.39
Section 4 – Lunch		255,023.99
Breakfast		<u>51,329.87</u>
Receipts for Quarter		748,218.25
Total Receipts		4,479,161.74
Less Commission	.41	
Less Warrants Paid	<u>1,960,720.21</u>	
Balance on Hand September 30, 2013		2,518,441.12

EXTENDED SCHOOL FUND #146

Balance on Hand July 1, 2013		923,744.87
Receipts for Quarter Ended		
Tuition-Other		17,485.20
Transfers In		<u>658,031.60</u>
Receipts for Quarter		675,516.80
Total Receipts		1,599,261.67
Less Warrants Paid	<u>774,315.95</u>	
Balance on Hand September 30, 2013		824,945.72

GENERAL DEBT SERVICE FUND #151

Balance on Hand July 1, 2013		11,994,978.68
Receipts for Quarter Ended		
Trustee's Collections-Prior Years		70,482.82
Clerk & Master Collections-Prior Year		14,166.97
Interest and Penalty		3,521.94
Wheel Tax		662,089.44

Litigation Tax-Jail		78,958.79
Adequate Facilities Fees		535,859.94
Interest Earned		<u>106,107.68</u>
Receipts for Quarter		1,471,187.58
Total Receipts		13,466,166.26
Less Commission	9,656.22	
Less Warrants Paid	<u>3,056,664.25</u>	
Balance on Hand September 30, 2013		10,399,845.97

RURAL DEBT SERVICE FUND #152

Balance on Hand July 1, 2013		1,105,590.33
Receipts for Quarter Ended		
Local Option Sales Tax		331,943.78
Receipts for Quarter		331,943.78
Total Receipts		1,437,534.11
Less Warrants Paid	<u>786,277.50</u>	
Balance on Hand September 30, 2013		651,256.61

GENERAL CAPITAL PROJECTS FUND #171

Balance on Hand July 1, 2013		2,300,612.36
Receipts for Quarter Ended		
Commissary Sales		11,936.00
Contributions & Gifts		<u>3,876.57</u>
Receipts for Quarter		15,812.57
Total Receipts		2,316,424.93
Less Warrants Paid	<u>528,722.93</u>	
Balance on Hand September 30, 2013		1,787,702.00

HIGH SCHOOL BUILDING FUND #174

Balance on Hand July 1, 2013		22,100,074.02
Receipts for Quarter Ended		
Bonds Issued		<u>(8,396,175.83)</u>
Receipts for Quarter		(8,396,175.83)
Total Receipts		13,703,898.19
Balance on Hand September 30, 2013		13,703,898.19

HUD GRANT PROJECTS FUND #175

Balance on Hand September 30, 2013	272.40
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HIGHWAY CAJPITAL PROJECTS FUND #176

Balance on Hand July 1, 2013	1,578,697.06
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Receipts for Quarter Ended		
Trustee's Collections-Prior Year		18,229.41
Clerk & Master Collections-Prior Years		3,665.21
Interest and Penalty		<u>911.18</u>
Receipts for Quarter		22,805.80
Total Receipts		1,601,502.86
Less Commission	189.79	
Less Warrants Paid	<u>568,932.29</u>	
Balance on Hand September 30, 2013		1,032,226.22

EDUCATION CAPITAL PROJECTS FUND #177

Balance on Hand July 1, 2013		172,491.53
Receipts for Quarter Ended		
Miscellaneous Refunds		53,529.10
Bond Proceeds		<u>21,186,964.06</u>
Receipts for Quarter		21,240,493.16
Total Receipts		21,412,984.69
Less Warrants Paid	<u>17,165,640.64</u>	
Balance on Hand September 30, 2013		4,247,344.05

RURAL SCHOOL CONSTRUCTION FUND #183

Balance on Hand July 1, 2013		12,575,397.03
Receipts for Quarter		
Bonds Issued		<u>(12,790,788.23)</u>
Receipts for Quarter		(12,790,788.23)
Total Receipts		(215,391.20)
Balance on Hand September 30, 2013		(215,391.20)

OTHER CAPITAL PROJECT FUNDS #189

Balance on Hand July 1, 2013		1,457,039.19
Receipts for Quarter Ended		
Adequate Facilities Tax		267,929.56
Building Permits		<u>164,182.63</u>
Receipts for Quarter		432,112.19
Total Receipts		1,889,151.38
Less Commission	4,158.06	
Less Warrants Paid	<u>2,000.00</u>	
Balance on Hand September 30, 2013		1,882,993.32

SOLID WASTE DISPOSAL FUND #207

Balance on Hand July 1, 2013		3,750,973.55
Receipts for Quarter Ended		

Tipping Fees		44,485.02
Solid Waste Disposal Fees		<u>25,787.12</u>
Receipts for Quarter		70,272.14
Total Receipts		3,821,245.69
Less Warrants Paid	<u>818,791.80</u>	
Balance on Hand September 30, 2013		3,429,077.15

Balance on Hand July 1, 2013		374,420.67
Receipts for Quarter Ended		
Self-Insurance Premiums		2,429,489.02
Retirees' Insurance Payments		7,378.29
Miscellaneous Refunds		<u>15,911.34</u>
Receipts for Quarter		2,452,778.65
Total Receipts		2,827,199.32
Less Warrants Paid	<u>2,526,108.58</u>	
Balance on Hand September 30, 2013		301,090.74

BOE EMPLOYEE INSURANCE FUND #1

Balance on Hand July 1, 2013		2,978,931.54
Receipts for Quarter Ended		
Self-Insurance Premiums		52,556.44
Other Charges		415,000.00
Due from Other Funds		2,250,000.00
Transfers In		<u>237,584.16</u>
Receipts for Quarter		2,955,140.60
Total Receipts		5,934,072.14
Less Warrants Paid	<u>4,009,902.99</u>	
Balance on Hand September 30, 2013		1,924,169.15

P & C AND WORKERS COMP FUND #266

Balance on Hand July 1, 2013		321,827.92
Receipts for Quarter Ended		
Miscellaneous Refunds		450.00
Insurance Recovery		21,239.00
Worker's Comp		<u>472,966.00</u>
Receipts for Quarter		494,655.00
Total Receipts		816,482.92
Less Warrants Paid	<u>478,373.07</u>	
Balance on Hand September 30, 2013		338,109.85

MONEY FROM CONDEMNED LAND FUND#333

Balance on Hand September 30, 2013 56.35

FLEXIBLE BENEFITS #1 FUND #334

Balance on Hand July 1, 2013 1,138.33
Receipts for Quarter Ended
Other Employee Benefit Charges 3,112.04
Receipts for Quarter 3,112.04
Total Receipts 4,250.37
Less Warrants Paid 1,396.50
Balance on Hand September 30, 2013 2,853.87

CITIES-SALES TAX FUND #351

Balance on Hand July 1, 2013 .01
Receipts for Quarter Ended
Local Option Sales Tax 4,497,474.92
Receipts for Quarter 4,497,474.92
Total Receipts 4,497,474.93
Less Commission 44,974.75
Less Warrants Paid 2,965,427.80
Balance on Hand September 30, 2013 1,487,072.38

LSSD GENERAL PURPOSE FUND #354 and #355

Balance on Hand July 1, 2013 283,483.29
Receipts for Quarter Ended
Trustee's Collections-Prior Year 11,889.15
Clerk & Master Collections-Prior Years 17,972.30
Interest and Penalty 3,953.84
Local Option Sales Tax 867,699.35
Interstate Telecommunications 624.69
Marriage License 376.26
Contributions & Gifts 62.00
Receipts for Quarter 978,896.55
Total Receipts 1,262,379.84
Less Commission 7,227.76
Less Warrants Paid 582,375.12
Balance on Hand September 30, 2013 672,776.96

LSSD DEBT SERVICE FUND #356

Balance on Hand September 30, 2013 7,794.49

Receipts for Quarter Ended		
Trustee's Collections-Prior Year		23,361.57
Clerk & Master Collections-Prior Years		5,889.80
Interest and Penalty		<u>219.14</u>
Receipts for Quarter		29,470.51
Total Receipts		37,265.00
Less Commission	136.55	
Less Warrants Paid	<u>13,830.13</u>	
Balance on Hand September 30, 2013		23,298.32

JUDICIAL DISTRICT DRUG-LEBANON/WILSON FUND #363

Balance on Hand July 1, 2013		130,510.73
Receipts for Quarter Ended		
DUI Drug/Alcohol Training		3,968.14
Drug Enforcement Program		<u>(71,380.36)</u>
Receipts for Quarter		(67,412.22)
Total Receipts		63,098.51
Balance on Hand September 30, 2013		63,098.51

RECAPITULATION

County General Fund #101		1,982,326.65
Solid Waste/Sanitation Fund #116		468,659.99
Ambulance Service Fund #118		821.40
Special Purpose Tax Fund #121		3,637,324.81
Lebanon/Wilson Drug Control Fund #122		711,647.88
Ward Ag. Center Fund #124		125,312.85
Other Special Revenue Fund #128		.00
Highway/Public Works Fund #131		5,255,820.11
General Purpose School Fund #141		7,874,247.44
School Federal Projects Fund #142		41,260.24
Central Cafeteria Fund #143		2,518,441.12
Extended School Fund #146		824,945.72
General Debt Service Fund #151		10,399,845.97
Rural Debt Service Fund #152		651,256.61
General Capital Project Fund #171		1,787,702.00
High School Building Fund #174		13,703,898.19
HUD Grant Projects Fund #175		272.40
Highway Capital Projects Fund #176		1,032,226.22
Education Capital Projects Fund #177		4,247,344.05
Rural School Construction Project Fund #183		(215,391.20)
Other Capital Projects Fund #189		1,882,993.32
Solid Waste Disposal Fund #207		3,429,077.15
Self-Insurance Fund #263		301,090.74
BOE Employee Insurance Fund #264		1,924,169.15

P & C and Workers Comp. Fund #266	338,109.85
Money from Condemned Land Funds #333	56.35
Flexible Benefits #1 Fund #334	2,853.87
Cities-Sales Tax Fund #351	1,487,072.38
LSSD General Purpose Fund #354 & #355	672,776.96
LSSD Debt Service Fund #356	23,298.32
Judicial District Drug-Lebanon/Wilson Fund #363	<u>63,098.51</u>
<i>Balance on Hand September 30, 2013</i>	65,172,571.99

PUBLIC WORKS COMMITTEE

The Public Works Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, October 8, 2013 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Gary Keith, Billy Rowland, Randy Hall, Adam Bannach and Sara Patton, being all the members of the Committee with the exception of Commissioners Jeff Joines and Fred Weston, who were absent. Also present was County Finance Director Aaron Maynard, Sheriff Robert Bryan, Jail Administrator Kent Beasley and County Attorney Michael R. Jennings.

Chairman Keith called the meeting to order and determined that a quorum was present.

The minutes of the September 10, 2013 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Hall, seconded by Commissioner Rowland and carried unanimously.

Sheriff Robert Bryan presented a document entitled "Jail Construction 5 Year Plan". He briefly discussed the history of what has been done recently. That history included the purchase of the old Goodyear property and two houses to the north of that property. This has really helped the parking situation at the Criminal Justice Center.

An opportunity has presented itself to buy two additional houses and parcels of land fronting on Rogers Avenue, bounded on the west and north by property we own, that will "square up" the property we would own. Sheriff Bryan believes this will take us several years down the road. The combined purchase price for the two parcels is One Hundred Eighty-two Thousand Five Hundred Dollars (\$182,500). That is the request this evening that we approve this and forward it to the Budget Committee for their consideration. We will have two options with the houses located on the property: We can tear them down or possibly move them. This purchase would come out of the Capital Projects Fund. In response to a question from the Committee about the fund balance in the Capital Projects Fund, Director Maynard noted that, at August 31, 2013, it was over 1.7 Million Dollars.

County Attorney Jennings advised of some small questions he had raised about the contract which had been discussed with the real estate agent and resolved. The only one unresolved is the question of whether the County should get possession of the property at the time of closing. At this time, both contracts propose closing by November 30, 2013 with possession to be given to the County within sixty (60) days thereafter. It was discussed at the Law Enforcement Committee meeting that

possession should be given to Wilson County with delivery of the Deed at the closing. This information has been transmitted to the real estate agent handling the matter. Attorney Jennings suggested to the real estate agent that, if the owners needed time to move or have someone relocate from the property, the closing should be held at a later date which would give them the time to take care of these issues before the closing. It has been tentatively agreed that the closing will be held in mid-December with possession to be given to the County at the closing with the delivery of Deed.

Motion to approve purchasing the two parcels of property subject to the terms and conditions discussed this evening was made by Commissioner Hall, seconded by Commissioner Bannach and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Hall, seconded by Commissioner Rowland, the Committee voted unanimously to adjourn.

SECRETARY

ANIMAL CONTROL COMMITTEE MINUTES

The Animal Control Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, October 10, 2013 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Nancy Andrews, Dr. Chris McAteer and Commissioners Wendell Marlowe, Jerry McFarland and Chad Barnard, being all the members of the Committee. Also present was Animal Control Director Mary Burger, Assistant Paula Heird, Commissioner Terry Scruggs, Human Resources Director Christina Woodward and County Attorney Michael R. Jennings.

Chairman Marlowe called the meeting to order and determined that a quorum was present.

The minutes of the September 5, 2013 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Barnard, seconded by Nancy Andrews and carried by a vote of 4 - For with Commissioner McFarland being absent.

Animal Control Director Mary Burger presented the August and September, 2013 Reports. She reviewed the September, 2013 Report with the Committee. Motion to approve the Animal Control Director's Report was made by Commissioner Barnard, seconded by Nancy Andrews and carried by a vote 4 - For with Commissioner McFarland being absent.

Commissioner McFarland arrived at the meeting.

Two resolutions were presented for consideration by the Committee. The first was a resolution to cease collection of the Domestic Animal Tax on December 31, 2013. The second resolution was to levy a fee authorized under Tennessee Code Annotated §68-8-104 beginning January 1, 2014.

Chris McAteer had questions about whether this would constitute double taxation. Much discussion was held. Commissioner Scruggs explained the history of animal control in Wilson County. After further discussion, motion to approve the first resolution eliminating the Domestic Animal Tax was made by Commissioner McFarland, seconded by Commissioner Barnard and carried unanimously.

The Committee then turned their consideration to the second resolution implementing the fee authorized by State Statute. Two changes were discussed and requested to be added to the resolution. The first change is to amend Sub-paragraph F

to read "The County Clerk shall report at the end of each collecting period to the Animal Control Director and the Animal Control Committee the number of registrations received, the amount of money collected, and the results of any audit conducted". The second addition was to add a new Sub-section *H* to read: "The monies collected shall be deposited into an animal control reserve account to be designated by the Animal Control Committee and Budget Committee for Animal Control". Chris McAteer would like to set the fee at Two Dollars (\$2) per domestic animal. He believes we are already paying too much in taxes. Commissioner McFarland explained his reasoning for suggesting the fee be set at Five Dollars (\$5). The initial fee was set in 1980 at Two Dollars (\$2). This was thirty-three (33) years ago and, due to inflation, it has severely eroded the value of that Two Dollars (\$2). He believes we should bite the bullet on the front end and set this fee where it will help to assist funding Animal Control. After some discussion, motion to set the fee at Two Dollars (\$2) was made by Chris McAteer. Chairman Marlowe called for a second to the motion twice and, hearing no second, declared the motion dies for lack of a second.

Motion to pass resolution #2 with the changes noted above and the fee being set at Five Dollars (\$5) was made by Commissioner McFarland, seconded by Chairman Marlowe and carried by a vote of 3 – For with Commissioner Barnard and Chris McAteer voting No.

Director Burger discussed with the Committee briefly the possibility of using jail trusty labor to assist with cleaning at Animal Control. Both Metropolitan Nashville and Rutherford County are doing this and having good results. Chairman Marlowe suggested this be discussed with Sheriff Bryan.

Chairman Marlowe announced that the next meeting would be called as needed.

There being no further business to come before the Committee on motion of Commissioner Barnard, seconded by Nancy Andrews, the Committee voted unanimously to adjourn.

SECRETARY

DEVELOPMENT AND TOURISM COMMITTEE MINUTES

The Development and Tourism Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, October 10, 2013 at 5:45 p.m. in the County Commission Meeting Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Clint Thomas, Eugene Murray and Jim Bradshaw, being all the members of the Committee with the exception of Commissioners William Glover and Nathan Claraday, who were absent. Also present was Human Resources Director Christina Woodward, Commissioner Mike Justice and Assistant to the County Attorney Jan Jewell.

Chairman Thomas called the meeting to order and determined that a quorum was present.

Minutes of the July 22, 2013 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Murray, seconded by Commissioner Bradshaw and carried unanimously.

Chairman Thomas presented a Classification Specification for a CVB Director. Revisions (highlighted) have been made to address the concerns of the County Commission. A copy of the Classification Specification is attached to these minutes and incorporated herein by reference.

A general discussion was held on re-establishing the Tourism Department or creating a new position whereby the employee would report directly to the County Mayor. Committee Members also discussed whether to request a separate budget or incorporate tourism line items within the County Mayor's budget. Commissioner Justice advised the Committee that he believes that the Tourism Director and all department Directors should report to the County Mayor directly. The County Mayor should be responsible for his appointments to these positions.

After much discussion, motion to seek funding for a CVB Manager who would work directly under the County Mayor, in the amount of Ninety-nine Thousand Dollars (\$99,000), which would include salary and benefits for the Manager, support staff and promotion expenditures was made by Commissioner Murray, seconded by Commissioner Bradshaw and carried unanimously.

Chairman Thomas presented a request from the Mt. Juliet Chamber of Commerce and the Watertown Chamber of Commerce for media advertising on the 2014 maps. Chairman Thomas informed the members that no request had been received from the Lebanon/Wilson County Chamber of Commerce. Motion to appropriate Two Hundred Fifty Dollars (\$250) to each, Mt. Juliet and Watertown, for media advertising was made by Chairman Thomas, seconded by Commissioner Murray and carried unanimously.

Chairman Thomas also reported that he had a discussion with County Mayor Hutto concerning the re-instituting of the AD HOC Legislative Committee now that the Legislature is back in session. County Mayor Hutto advised that he would reactivate the Committee.

There being no further business to come before the Committee, Chairman Thomas declared the meeting adjourned.

SECRETARY

Wilson County, Tennessee Classification Specification

CLASSIFICATION TITLE: CVB DIRECTOR
FLSA STATUS: EXEMPT

PURPOSE OF CLASSIFICATION

The purpose of this classification is to oversee all administrative, operating, sales/marketing, publicity, promotions and advertising functions of the Wilson County Convention and Visitor Bureau (CVB). Work involves positioning the community as a premier, year-round visitor destination and positively impacting the area economy through external marketing efforts aimed at select target markets. Reports to the County Mayor and Board of County Commissioners.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

X Develops an awareness program aimed at marketing the county to promote tourism initiatives and stimulate economic development; prepares and executes marketing plans; focuses not only on local markets but also mid-state, state and regional as well as nationally in conjunction with the operating budget; prepares and releases press kit to media and group planners.

Oversee operations of the Wilson County Visitor's Bureau; directs all administrative matters including budget requests and personnel matters; maintains Tourism Accreditation Standards; plans and conducts Tourism Asset Inventory.

Gathers data and prepares annual tourism situation analysis for the Wilson County Visitor's Bureau Board, the Board of Commissioners and County Mayor.

Prepares and implements Improvement Plans; designs and develops educational programs, as needed.

Develops and supervises the implementation of an annual operating budget and marketing plan, in order to promote the destination to local, state, regional, national, and international audiences. Directs the preparation of the annual budget that supports these activities and presents it to the Board of Commissioners for approval. Prepares and submits available grant applications for matching funds.

X Establishes and maintains ongoing effective communications with governmental leaders, business and cultural institutional leaders, meetings, event planners, and the local tourism industry. In doing so creates specific, measurable and reportable goals; activity and return on investment.

Represents the Bureau at selected local, state, regional and national conventions that serve to foster the betterment of the Bureau's mission.

Develops and maintains effective organizational and crisis management policies and ensure all Bureau activities are implemented within these established policies, guidelines, laws and ethical standards.

Wilson County, Tennessee • CVB Director

Selects, trains, supervisors and evaluates assigned personnel, coordinates staff training, oversees implementation of discipline and termination procedures for any staff or volunteer members.

Prepares and updates community profiles, photo library, and Wilson County brochures.

Coordinates Wilson County's tourism program and activities with other area programs, state and federal agencies.

Works with the CVB Advisory Council, to develop strategies, programs, and policies to promote tourism.

Participates in radio talk shows; provides current and updated information to the press.

Represents the County in joint planning sessions to support & develop an overall destination strategy

Attends meetings, seminars, conventions, and workshops to further knowledge, stay informed of the changes in the tourism industry, and exchange information.

Prepares and delivers speeches to both local and regional civic and governmental organizations on Tourism.

Designs, develops and implements in-service training programs for staff and volunteers.

Plans and organizes daily work routine. Establishes priorities for the completion of work in accordance with sound time-management methodology.

Keeps abreast of changes in operating philosophies and policies of the County and continually reviews department policies in order to ensure that any changes in County philosophy or practice are appropriately incorporated. Also understands the relationship between operating policies and practices and department morale and performance. Works to see that established policies enhance same.

Has a clear and comprehensive understanding of county policies regarding the department and county function. Adheres to those policies in the discharge of duties and responsibilities and ensures the same from subordinate staff.

Designs, develops and conducts familiarization tours of Wilson County for media, leisure & group planners.

Assigns additional duties to staff as necessary and/or appropriate in order to meet department goals, enhance staff abilities, build confidence on the job and assist staff members in personal growth. Has confidence in staff to meet new or additional expectations.

ADDITIONAL FUNCTIONS

Responds to requests for information on various aspects of economic development in Wilson County.

Prepares quarterly and annual Director's reports.

Coordinates special events with other government and civic organizations, if needed.

All other duties as assigned

MINIMUM QUALIFICATIONS

Bachelor's degree in marketing, public relations, or a closely related field, and 5-7 years' experience in marketing or public relations work; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. This position requires excellent verbal, written, presentation skills, strong interpersonal skills and an ability to provide leadership. Preferred candidate would have strong budget development skills. Preferred supervisor experience with ability to recruit, train, and develop staff. Must possess and maintain valid Tennessee driver's license.

PERFORMANCE APTITUDES

Data Utilization: Requires the ability to evaluate, audit, deduce, and/or assess data using established criteria. Includes exercising discretion in determining actual or probable consequences and in referencing such evaluation to identify and select alternatives.

Human Interaction: Requires the ability to provide guidance, assistance, and/or interpretation to others regarding the application of procedures and standards to specific situations. Must be able to communicate effectively and efficiently in a variety of technical or professional languages, including terminology related to computer operations.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate and control the actions of equipment, machinery, tools and/or materials requiring complex and rapid adjustments.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, advisory and/or design data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication and division; ability to calculate decimals and percentages; may include ability to perform mathematical operations involving basic algebraic principles and formulas, and basic geometric principles and calculations.

Functional Reasoning: Requires the ability to apply principles of influence systems, such as motivation, incentive, and leadership, and to exercise independent judgment to apply facts and principles for developing approaches and techniques to resolve problems.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving the evaluation of information against sensory, judgmental, or subjective criteria, as opposed to that which is clearly measurable or verifiable.

ADA COMPLIANCE/PHYSICAL DEMANDS ANALYSIS

Physical Ability: Tasks require the regular and sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that generally involves lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual cues or signals. Must have the ability to distinguish between colors. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dust, machinery, bright/dim light, or electric currents.

- ♦ - ♦ - ♦ - ♦ -

Wilson County, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this classification description by the employee assigned to the position and the immediate supervisor.

Employee's Signature

Date

Supervisor's Signature

Date

JUDICIAL COMMITTEE MINUTES

The Judicial Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, October 10, 2013 at 5:30 p.m. in the County Commission Meeting Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Gary Keith, Randall Hall, Mike Justice and Eugene Murray, being all the members of the Committee with the exception of Commissioner William Glover, who was absent. Also present was Drug Court Coordinator Jeff Dickson, and Assistant to the County Attorney Jan Jewell.

Chairman Keith called the meeting to order and determined that a quorum was present.

The minutes of the September 10, 2013 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Hall, seconded by Commissioner Justice and carried unanimously.

Jeff Dickson presented a Budget Amendment Request for Drug Court. Mr. Dickson advised the Committee that the request is for funds to be transferred from the reserve account to the "Travel" line item to cover the cost of attending a conference scheduled for November, 2013. Motion to recommend approval of this Budget Amendment Request to the Budget Committee was made by Commissioner Justice, seconded by Commissioner Hall and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Hall, Chairman Keith declared the meeting adjourned.

SECRETARY

PLANNING AND ZONING COMMITTEE MINUTES

The Planning and Zoning Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, October 1, 2013 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Eugene Murray, Jeff Joines, William Glover and Jerry McFarland, being all the members of the Committee with the exception of Commissioners Jason Brockman, Mike Justice and Wendell Marlowe, who were absent. Also present was Building Inspector Bobby Sloan, Wilson County Planner Tom Brashear, Stormwater Director John Dewaal and County Attorney Michael R. Jennings.

Chairman Murray called the meeting to order and determined that a quorum was present.

The minutes of the May 30, 2013 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Glover, seconded by Commissioner McFarland and carried unanimously.

Planner Brashear presented a number of documents collectively as the Wilson County Community Rating Systems Program Recertification and Annual Report, October 12, 2012 thru October 1, 2013. He advised that these documents must be completed and approved by the County Commission. Planner Brashear explained these documents to the Committee Members. Motion to approve and send these documents to the County Commission was made by Commissioner McFarland, seconded by Commissioner Joines and carried unanimously.

Planner Brashear discussed briefly with the Committee two proposed zoning amendments that will be coming to this Committee. They have been presented to the Wilson County Planning Commission and the Planning Commission has asked for a workshop to discuss these proposed amendments. The workshop will be held on October 28, 2013. Planner Brashear explained the two amendments briefly.

There being no further business to come before the Committee on motion of Commissioner Joines, seconded by Commissioner Glover, the Committee voted unanimously to adjourn.

SECRETARY

URBAN TYPE PUBLIC FACILITIES BOARD MINUTES

The Urban Type Public Facilities Board of the County Commission of Wilson County, Tennessee met in regular session on Friday, October 4, 2013 at the conclusion of the Wilson County Road Commission meeting at the office of the Wilson County Road Commission at 1000 Tennessee Boulevard in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and County Commissioners Jeff Joines, Billy Rowland, Kenneth Reich and Adam Bannach, being all the members of the Board. Also present was Landfill Superintendent Cindy Lynch, Finance Director Aaron Maynard, Stormwater Director John Dewaal, Commissioner Sara Patton and County Attorney Michael R. Jennings.

Chairman Hutto called the meeting to order and determined that a quorum was present.

The minutes of the September 6, 2013 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Rowland, seconded by Commissioner Bannach and carried unanimously.

There were no delegations to appear before the Board with regard to Solid Waste.

County Attorney Jennings advised that he had no legal matters to discuss with the Board.

Landfill Superintendent Cindy Lynch gave the Solid Waste Report. 4,622 cubic yards were collected during the month of September. Revenue for the month was \$41,606.37.

In collections and hauling, 1,258.23 tons were collected and hauled to either Smith County or recycled. 3,000 cubic yards were hauled to the Class III/IV Landfill. Tipping fees for the year are up \$48,000 to the Smith County Landfill due to the increased tipping fee. Recycling tonnage was 180.75 tons, up 21 tons. Recycling revenue was \$18,292.20, up \$933.51. There were 268 pulls during the month of September, up 14 pulls over the same period of time last year. Landfill totals for the four Saturdays in September were presented. September 28th was the last Saturday for the Landfill to be open until April.

Superintendent Lynch distributed a summary of the bids for the new roll-off truck. The low bidder was Alley-Cassetty at \$140,661. This is a Western Star truck which includes everything including a five year 500,000 mile warranty. The price for this truck is locked until June 30, 2014. Motion to approve the bid of Alley-Cassetty as the lowest and best bid was made by Commissioner Joines, seconded by Commissioner Bannach and carried unanimously.

Superintendent Lynch discussed briefly the Household Hazardous Waste Collection event to be held on Saturday, October 19, 2013. This will be paid for by TDEC.

Superintendent Lynch is requesting permission to bid an excavator/track hoe. This would be purchased from Fund 207. \$250,000 has been set aside for this purchase. Motion to grant permission to bid this item was made by Commissioner Joines, seconded by Commissioner Bannach and carried unanimously.

Superintendent Lynch advised the Board that the owner of the land on which the Statesville Community Center is located died recently. His name was Bobby Jack Armstrong. It is unclear who we will be dealing with in the future on this lease.

Motion to receive and file the Landfill Superintendent's Report was made by Commissioner Rowland, seconded by Commissioner Reich and carried unanimously.

There was no new business to come before the Board with regard to Solid Waste.

There was no old business to come before the Board with regard to Solid Waste.

The Board then turned its attention to Stormwater issues.

Stormwater Director John Dewaal distributed a two page "Stormwater Report".

Director Dewaal reported that total inspections for the month of September were 160, which is even more than last month. This is the busiest month we have had. If the increase continues, he will need some help in his office in the future.

Director Dewaal discussed items under the "Work Summary" including the Healthy Watershed Initiatives at the Ward Ag Center, the news that Mt. Juliet Stormwater Director Adam Meador has reconsidered and will continue as Director, major reports and the annual report to TDEC. Director Dewaal reported that there was nothing new with TDEC at this time. Director Dewaal also discussed issues on Beckwith Road and Lucy Drive.

As "Upcoming Activities", Director Dewaal discussed the updated planning regulations and the work session that will be held by the Planning Commission on October 29, 2013 as well as the work being done on the GIS Enterprise System, the Tennessee Stormwater Association annual conference at Henry Horton State Park, where the "Stormwater Group" will be presenting to the conference about the Healthy Watershed Initiative project, and a future meeting with Mayor Hutto to go over the PA Water Quality scorecard.

Motion to receive and file the Stormwater Director's Report was made by Commissioner Reich, seconded by Commissioner Joines and carried unanimously.

There being no further business to come before the Board, on motion of Commissioner Joines, seconded by Commissioner Rowland, the Board voted unanimously to adjourn.

SPONSOR

BUDGET COMMITTEE MINUTES

The Budget Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, September 19, 2013 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Mike Justice, Jerry McFarland, Annette Stafford and Rachel Warren, designated proxy for County Mayor Randall Hutto, being all the members of the Committee with the exception of Commissioner Sara Patton, who was absent. Also present was Finance Director Aaron Maynard, County Attorney Michael R. Jennings and other department heads and County Commissioners.

As Chairman of the Committee for the last year, Commissioner Mike Justice called the meeting to order and determined that a quorum was present. Rachel Warren distributed a Memorandum from County Mayor Randall Hutto to Budget Committee members and County Attorney Jennings advising that she would be serving as the proxy for the County Mayor for this meeting only. A copy of this Memorandum is attached to these minutes and incorporated herein by reference.

The first order of business was to elect a Chairman for the next year. Motion to nominate Commissioner Mike Justice as Chairman was made by Commissioner Stafford, seconded by Commissioner McFarland and carried unanimously.

The minutes of the September 5, 2013 meeting were reviewed. Commissioner Stafford had a question about something that she thought would be in the minutes. County Attorney Jennings suggested that he review his notes from the last meeting and make revisions to the proposed minutes, if necessary. They can be considered at the next meeting.

JECDB Executive Director G.C. Hixson presented a new PILOT proposal. He noted that, since the beginning of the program, this Committee has approved ten requests, four during the last calendar year. "Project Plato" will be purchasing 494,000 square feet of the old Toshiba building. They coat metal projects and will be moving their corporate offices from the northeastern United States. Part of the building will be used by this company. They plan to renovate and lease the remaining portion of the building. The JECDB Executive Committee has recommended the PILOT program attach only to their portion of their building. Based upon all the factors, they are eligible for four (4) years on the real property, three (3) years on the personal property. The average salary of their employees is \$60,000 plus. This company had \$25 million dollars in sales last year. They prefer to remain confidential to this point. They will have approximately 30 employees. They believe six will be coming with them with the rest to be hired from this area. Motion to approve the PILOT request was made by Commissioner McFarland, seconded by Commissioner Stafford and carried unanimously.

Finance Director Aaron Maynard presented a budget amendment request for Stormwater. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Stafford and carried unanimously.

Finance Director Maynard presented a budget amendment request for the Victims Assistance Program (Child Advocacy Center). After some discussion, motion to recommend this request to the County Commission but to not entertain any more requests until the next budget year was made by Commissioner McFarland, seconded by Commissioner Stafford and carried unanimously.

Circuit Court Clerk Linda Neal presented a budget amendment request for her office. She discussed with the Committee the bids she had requested for office equipment. She only received one (1) bid for \$25,570. The Administrative Office of the Courts will handle any hardware issues. The computers she has in General Sessions are now over ten years old. Those in Circuit and Criminal Courts are six to seven years old. This bid is only for the General Sessions Court. Next year, she will be asking for funding to replace her computers in Circuit and Criminal Courts. Computers for the Juvenile Court were bought last year. This bid includes 14 desktops, 6 printers and some other items. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Stafford, seconded by Commissioner McFarland and carried unanimously.

Director Maynard presented a budget amendment request for the County Clerk. Motion to recommend this budget amendment request to the County Commission was made by Chairman Justice, seconded by Rachel Warren and carried unanimously.

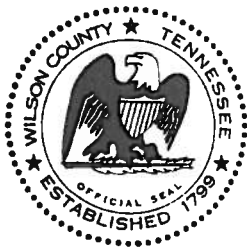
Rachel Warren presented to the Committee the request for approval to pay \$1,134.53 in travel expenses for Sue Vanatta. She explained the request. Ms. Vanatta paid for the rental car, fuel costs, supplies for the trade show and parking on the recent trip in pursuit of the National High School Rodeo Finals. These bills total \$509.85. It is her understanding that Lebanon Mayor Philip Craighead will be asking the City of Lebanon to reimburse her for her airfare and hotel bills. Much discussion was held. Motion to pay the balance of the \$2,000 previously approved, and not already used, to Sue Vanatta as a reimbursement was made by Commissioner Stafford. Chairman Justice noted that Commissioner Joines had told him personally he did not want to be reimbursed for his expenses. Commissioner Stafford added to her motion to see if the City of Lebanon will pay the balance of Ms. Vanatta's expenses and, if they will not, this Committee to reconsider the remaining request for reimbursement in October. The motion was seconded by Commissioner McFarland and carried unanimously.

As new business, Chairman Justice brought forth the request of Wilson County Place to Be Chairman Randall Clemmons for \$3,500 for the Tennessee Tourism Magazine. The money would go to "Wilson County Place to Be" to be used in the official state visitors guide. There is an urgency to this request and it cannot wait on County Commission approval. Motion to pay this expense out of the existing line item 58400-320 and put this back in from the General Fund was made by Commissioner Stafford, seconded by Rachel Warren and carried unanimously.

Finance Director Maynard discussed with the Committee the current process for line item transfers. Does this Committee wish to consider a limit such that any request under a certain figure would be dealt with differently? After some discussion, motion to give the Finance Director the authority in an emergency, and after it is run by the County Mayor, in an amount not to exceed \$2,500 was made by Commissioner McFarland. After some discussion, the motion was withdrawn. After further discussion, motion to send this request to the Finance Committee to consider since it involves a policy was made by Commissioner McFarland, seconded by Chairman Justice and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Stafford, seconded by Rachel Warren, the Committee voted unanimously to adjourn.

SECRETARY



RANDALL HUTTO
County Mayor


RACHEL WARREN
Executive Assistant

WILSON COUNTY GOVERNMENT

September 19, 2013

Hand Delivered

To: Budget Committee Members
Mike Jennings, County Attorney

From: Randall Hutto 
Wilson County Mayor

I will not be able to attend the Budget Committee meeting on Thursday, September 19, 2013. My Executive Assistant, Rachel Warren, will be serving as my proxy for this meeting only. As such, I am assigning her full voting rights on my behalf.

I regret not being able to make the meeting, but had a prior commitment on my schedule. The GNRC Annual Meeting is being held in Hendersonville, Tennessee tonight at 5:00 p.m. as well.

Thank you for your understanding.

BUDGET COMMITTEE MINUTES

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, October 10, 2013 at 7:00 p.m. in Conference Room #1 at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Mike Justice, Jerry McFarland, Sara Patton and Annette Stafford, being all the members of the Committee with the exception of County Mayor Randall Hutto, who was absent. Also present was Finance Director Aaron Maynard, Drug Court Coordinator Jeff Dickson, several County Commissioners and County Attorney Michael R. Jennings.

Chairman Justice called the meeting to order and determined that a quorum was present.

The minutes of the September 5 and September 19, 2013 meetings were presented. Motion to approve these minutes as printed was made by Commissioner Stafford, seconded by Commissioner McFarland and carried unanimously.

Finance Director Aaron Maynard gave the Financial Report. He noted that there was nothing "earth shattering" in the Financial Report for the first three months of the fiscal year. Commissioner McFarland asked if there was any unusual or over-spending. Director Maynard responded "None that I see".

Director Maynard reported on some promotions and payroll changes that had occurred in the Sheriff's Department and the Circuit Court Clerk's office. In the Sheriff's Department, all the changes were promotions within the department. In the Circuit Court Clerk's office, there were some promotions and some salary increases in addition to the 2.5% raise approved by the County Commission. Director Maynard reported that the Clerk's explanation was that her Letter Agreement had not been maxed out and these were within her Letter Agreement. Commissioner Patton asked Director Maynard to give the totals for her before the next meeting.

Director Maynard presented a budget amendment request for the County Clerk. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Patton, seconded by Commissioner McFarland and carried unanimously.

Director Maynard presented a budget amendment request for the Drug Court. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Stafford, seconded by Commissioner Patton and carried unanimously.

Director Maynard presented a budget amendment request for the Trustee's Office. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

Sheriff Robert Bryan presented a budget amendment request for Courtroom Security. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Patton, seconded by Commissioner McFarland and carried unanimously.

Director Maynard presented a budget amendment request for the Sheriff's Department to fund the purchase of tasers from the Federal Asset Seizure Fund. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Patton, seconded by Commissioner Stafford and carried unanimously.

Sheriff Bryan presented a budget amendment request from the Capital Projects Fund to fund the purchase of two parcels adjacent to the Criminal Justice Center. Sheriff Bryan discussed this briefly with the Committee. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

Sheriff Bryan presented the request for vehicles of the Sheriff's Department, one vehicle from WEMA and miscellaneous medical supplies from WEMA to be declared surplus. Motion to approve all of this as surplus property was made by Commissioner Stafford, seconded by Commissioner McFarland and carried unanimously.

Director Maynard presented a budget amendment request for the Wilson Emergency Management Agency. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Chairman Justice and carried unanimously.

Director Maynard presented a budget amendment request for the Election Commission. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Patton, seconded by Commissioner Stafford and carried unanimously.

Director Maynard presented a budget amendment request for the Ward Agricultural Center. He explained the need for this budget amendment request as a change has been made as to how these monies are being accounted for. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

Chairman Justice presented the request of the Development and Tourism Committee, who had met earlier this evening, asking the Budget Committee to recommend to the County Commission \$99,000 appropriation to hire a Convention and Visitors' Bureau manager to work in the Mayor's Office under the Mayor's direction. Up to \$70,000 of this appropriation would be used for benefits and salary of the manager. The remaining balance would go into line items for the manager to do the tourism work. After some discussion, motion to recommend an appropriation of \$99,000 to hire a Tourism Manager to perform the duties contained in the job description, to work in the Mayor's Office and under the Mayor's direction, was made by Commissioner McFarland, seconded by Chairman Justice and carried unanimously.

Commissioner Eugene Murray, a member of the Development and Tourism Committee, advised the Budget Committee of the \$500 expenditure for advertising in a tourism magazine that needed to be made. If the \$99,000 appropriation is approved, this expense can be paid from one of the line items for expenses in that office.

Commissioner McFarland reported to the Budget Committee the two resolutions approved earlier this evening by the Animal Control Committee. He explained the resolution discontinuing the Domestic Animal Tax on December 31, 2013. He then explained the second resolution that would

impose a Domestic Animal Fee, pursuant to State statute, to be used for animal control in the amount of \$5.00 per domestic animal. Motion to recommend the first resolution to the County Commission was made by Commissioner McFarland, seconded by Commissioner Stafford and carried unanimously.

Motion to recommend the second Animal Control resolution to the County Commission was made by Commissioner McFarland, seconded by Commissioner Stafford and carried unanimously.

Dr. Tim Setterlund, Wilson County Director of Schools, appeared before the Budget Committee and presented two documents: a one page letter entitled "Construction Planning For Conversation Only" and a second more detailed handout. Dr. Setterlund advised that he was asking for no decision tonight but just wanted to have a conversation with the Budget Committee about the construction planning document which consisted of Phase I, to be completed before August 1, 2015; Phase II-to be completed before August 1, 2016 and Phase III-to be completed before August 1, 2017. Chairman Justice noted that Phase I included a middle school. He stated his opposition to Dr. Setterlund to the middle school and advised that his constituents at Tuckers Crossroads would be strongly opposed to this plan. Dr. Setterlund advised that he would like to have a conversation with the citizens of Tuckers Crossroads and Carroll-Oakland about this plan. Chairman Justice noted that, while the middle school plan may work well in other parts of the State and even in other parts of the County, it is not a good plan for Tuckers Crossroads and Carroll-Oakland. Dr. Setterlund reiterated his desire to go out and have a conversation with Tuckers Crossroads and Carroll-Oakland parents. There was much discussion about the construction planning document. Dr. Setterlund further advised that the most desperate need was for a new elementary school in the south central area of the county. Commissioner McFarland asked if we could look at the demographics of the county before we made these decisions.

At the conclusion of his presentation, Dr. Setterlund advised that he would now be presenting this proposal to the Board of Education.

Laura Swanson, Executive Director of CASA, appeared before the Committee. She noted that she missed the previous Budget Committee meeting but would have liked to have been here. She advised that CASA only serves Wilson County while the Child Advocacy Center serves five counties. She believes the 85-15 split is too large. She believes a 95-5 split would be more equitable. She again advised that CASA will serve twice as many Wilson County children as the Child Advocacy Center does. The Committee discussed her comments but no action was taken.

Director Maynard proposed a discussion regarding additional compensation for the Human Resources Assistant, who had performed the duties of the Human Resources Director while we did not have a Director. During this four month period, she picked up about 70% of the duties of the Human Resources Director. Director Maynard advised that Mayor Hutto would like to discuss this with the Committee. Motion to defer consideration of this request until Mayor Hutto could be present was made by Chairman Justice, seconded by Commissioner Stafford and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Patton, seconded by Commissioner McFarland, the Committee voted unanimously to adjourn.

SECRETARY

13-10-6

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE 2013-2014 FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO TRANSFER THESE FUNDS INTO DRUG COURT

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, to reflect revenues received but not included in the original budget for fiscal year 2013-2014 and further amended by making the following additional appropriation to Drug Court, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

JUDICIAL COMMITTEE
October 10, 2013
4-0-1

BUDGET COMMITTEE
October 10, 2013
4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: Drug Court

Fund Name: General
Fund Number: 101

Judicial: 10-10-2013
Budget Committee: 10-10-2013

Account Number (include Object Code)	Account Description	Debit	Credit
101-39132	DUI Fine Reserve	\$ 1,500.00	
101-53330-355	Travel		\$ 1,500.00
TOTAL		\$ 1,500.00	\$ 1,500.00

EXPLANATION FOR CHANGE: Request to transfer funds from reserve account to cover cost of a conference in November.

13-10-7

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE 2013-2014 FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO TRANSFER THESE FUNDS INTO COURTROOM SECURITY

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, to reflect revenues received but not included in the original budget for fiscal year 2013-2014 and further amended by making the following additional appropriation to Courtroom Security, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

LAW ENFORCEMENT COMMITTEE

October 1, 2013

6-0-1

BUDGET COMMITTEE

October 10, 2013

4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: Courtroom Security

Fund Name: General
Fund Number: 101

Judicial Committee: 10-10-13
Budget Committee: 10-10-13

Account Number (include Object Code)	Account Description	Debit	Credit
101-53920-707	Building Improvements		\$ 60,000.00
101-53930-716	Law Enforcement Equipment		\$ 24,500.00
101-39128	Courtroom Security Reserve	\$ 84,500.00	
TOTAL		\$ 84,500.00	\$ 84,500.00

EXPLANATION FOR CHANGE: Request for release of Courtroom Security money for additional key FOB points and purchase bullet proof vest and tasers for courtroom officers.

13-10-8

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE 2013-2014 FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO TRANSFER THESE FUNDS INTO THE SHERIFF'S DEPARTMENT

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, to reflect revenues received but not included in the original budget for fiscal year 2013-2014 and further amended by making the following additional appropriation to the Sheriff's Department, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

LAW ENFORCEMENT COMMITTEE
October 1, 2013
6-0-1

BUDGET COMMITTEE
October 10, 2013
4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: Drug Fund

Fund Name: Drug Fund
Fund Number: 122

Budget Committee: 10-10-13

Account Number (include Object Code)	Account Description	Debit	Credit
122-39000	Fund Balance	\$ 60,000	
122-54150-716	Law Enforcement Equipment		\$ 60,000
TOTAL		\$ 60,000	\$ 60,000

EXPLANATION FOR CHANGE: Request to put funds into budget to purchase equipment from drug money.

13-10-9

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION IN THE CAPITAL PROJECTS FUND

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, by making an additional appropriation in the Capital Projects Fund, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

LAW ENFORCEMENT COMMITTEE
October 1, 2013
6-0-1

PUBLIC WORKS COMMITTEE
October 8, 2013
5-0-2

BUDGET COMMITTEE
October 10, 2013
4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: Capital Projects

Fund Name: Capital Projects
Fund Number: 189

Public Works: 10-10-13
Budget: 10-10-13

Account Number (include Object Code)	Account Description	Debit	Credit
189-39000	Fund Balance	\$ 185,000	
189-54110-715	Land		\$ 185,000
TOTAL		\$ 185,000	\$ 185,000

EXPLANATION FOR CHANGE: To provide funds to purchase 2 parcels adjacent to the CJC.

13-10-10

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO MAKE LINE ITEM TRANSFERS IN THE WILSON EMERGENCY MANAGEMENT AGENCY

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, by making the following line item transfers in the Wilson Emergency Management Agency, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

EMERGENCY MANAGEMENT COMMITTEE
October 3, 2013
4-0-3

BUDGET COMMITTEE
October 10, 2013
4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: WEMA

Fund Name: General
Fund Number: 101

EMA Committee: 10-03-2013
Budget Committee: 10-10-2013

Account Number (include Object Code)	Account Description	Debit	Credit
101-54410-708	Communication Equipment	\$ 4,000	
101-54410-709	Data Processing Equipment	\$ 2,000	
101-54410-790.1	Fire & Ambulance Support Equipment	\$ 4,000	
101-54410-790.2	Station Equipment	\$ 4,000	
101-54410-790.3	ISO Improvement Equipment	\$ 6,000	
101-54410-336	Maintenance & Repair - Equipment		\$ 20,000
		\$ 20,000	\$ 20,000

EXPLANATION: To transfer funds to create a Line Item #336 for Maintenance and Repair of Equipment other than vehicles per request of Finance Director.



13-10-11

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE 2013-2014 FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO TRANSFER THESE FUNDS INTO THE ELECTION COMMISSION

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, to reflect revenues received but not included in the original budget for fiscal year 2013-2014 and further amended by making the following additional appropriation to the Election Commission, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE
October 10, 2013
4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: Election Commission

Fund Name: General
Fund Number: 101

Election Commission:
Budget Committee: 10-10-13

Account Number (include Object Code)	Account Description	Debit	Credit
101-46980	Other State grants	\$ 1,539.61	
101-51500-719	Office Equipment		\$ 1,539.61
TOTAL		\$ 1,539.61	\$ 1,539.61

EXPLANATION FOR CHANGE: Request to put into budget funds received form a grant.

13-10-12

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE 2013-2014 FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2013-2014 FISCAL YEAR TO TRANSFER THESE FUNDS INTO THE WARD AGRICULTURAL CENTER

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, to reflect revenues received but not included in the original budget for fiscal year 2013-2014 and further amended by making the following additional appropriation to the Ward Agricultural Center, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE
October 10, 2013
4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: Ward Ag. Center

Fund Name: Ag. Center
Fund Number: 124

Ag Management:
Budget Committee: 10-10-2013

Account Number (include Object Code)	Account Description	Debit	Credit
124-44170	Misc. Refunds	\$ 54,500.00	
124-57900-307	Communication		500.00
124-57900-399.1	Other Contracted Services		\$ 5,000.00
124-57900-425	Fuel		\$ 4,000.00
124-57900-452	Utilities		\$ 45,000.00
TOTAL		\$ 54,500.00	\$ 54,500.00

EXPLANATION FOR CHANGE: Request to put into budget refunds received to pay various expenses related to fair and other events.

13-10-13

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR FISCAL YEAR 2013-2014 TO MAKE AN ADDITIONAL APPROPRIATION TO THE COUNTY MAYOR'S OFFICE FOR TOURISM

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2013-2014 be, and the same is hereby amended, to make an additional appropriation to the County Mayor's Office for Tourism, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

DEVELOPMENT AND TOURISM COMMITTEE

October 10, 2013

3-0-2

BUDGET COMMITTEE

October 10, 2013

4-0-1

BUDGET AMENDMENT REQUEST FORM

Department: County Mayor

Fund Name: General
Fund Number: 101

Budget Committee: 10-10-13

Account Number (include Object Code)	Account Description	Debit	Credit
101-39000	Fund Balance	\$ 99,000.00	
101-51300-105	Tourism Director		49,700.00
101-51300-201	Social Security		3,082.00
101-51300-204	State Retirement		6,506.00
101-51300-205	Employee Insurance		9,884.00
101-51300-210	Unemployemt		100.00
101-51300-212	Medicare		721.00
101-51300-302	Advertising		10,000.00
101-51300-307	Communication		800.00
101-51300-320	Dues & Memberships		5,000.00
101-51300-349	Printing		2,407.00
101-51300-348	Postage		1,100.00
101-51300-351	Rentals		2,200.00
101-51300-355	Travel		5,000.00
101-51300-399	Other Contracted Services		500.00
101-51300-599	Other Charges		2,000.00
TOTAL		\$ 99,000.00	\$ 99,000.00

EXPLANATION FOR CHANGE: To put into budget funds to cover salary and expenses for Tourism.

13-10-14

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE
TO CEASE COLLECTION OF THE DOMESTIC ANIMAL TAX ON DECEMBER 31, 2013**

WHEREAS, Chapter 242 of the Private Acts of 1980 authorizes a Two Dollar (\$2) Domestic Animal Tax, providing certain conditions of the Private Act were first met; and

WHEREAS, after those conditions were met, Wilson County began collecting a Two Dollar (\$2) Domestic Animal Tax and has continued to do so over the years; and

WHEREAS, the stated purpose of this tax was to turn the proceeds over to the Humane Association of Wilson County, Inc., for its use in animal control; and

WHEREAS, Wilson County has now established, and continues to operate, an Animal Control Department for the citizens of Wilson County; and

WHEREAS, the Attorney General of the State of Tennessee has issued an opinion, No. 13-40, providing that the County Commission may, by resolution, cease collecting the tax authorized under Chapter 242;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that this tax shall cease to be assessed and that those vaccinating domestic animals shall not collect this tax after December 31, 2013.

SPONSOR

RECOMMEND FOR APPROVAL

ANIMAL CONTROL COMMITTEE
October 10, 2013
5 – 0

BUDGET COMMITTEE
October 10, 2013
4-0-1

13-10-15

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE
TO LEVY THE FEE AUTHORIZED UNDER TENNESSEE CODE ANNOTATED §68-8-104 BEGINNING
JANUARY 1, 2014**

WHEREAS, Public Chapter 765 was adopted by the State Legislature in 2004 and codified at TCA §68-8-104 authorizing local laws implementing animal registration and authorizes any fees imposed to go to a county rabies control fund “for the operation of an animal shelter”; and

WHEREAS, Wilson County, in 2003, began operating its own Animal Control Department, now having a full-time method of operation, employing a full-time Animal Control Director, who supervises a staff of two (2) full-time and one part-time, employee and provides animal control services for Wilson County and by inter-local agreement with the municipality of Watertown; and

WHEREAS, the Wilson County Animal Control Committee has determined that a Five Dollar (\$5) fee per domestic animal should be implemented beginning January 1, 2014;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that we hereby establish a fee of Five Dollars (\$5) per domestic animal (dogs and cats) to begin January 1, 2014 and continue yearly.

BE IT FURTHER RESOLVED that the following method of collection and remittance to the County Clerk shall be followed:

- A. Each Veterinarian shall be required to execute a form, provided by the State of Tennessee, or they can use their own substantially similar form, in triplicate when they vaccinate a dog or cat. One copy of the form shall be given to the owner, one copy shall remain with the Veterinarian or person that is performing the vaccination and the third copy shall be submitted by the Veterinarian to the office of the Wilson County Clerk quarterly.
- B. Those forms submitted to the County Clerk shall be due at the end of the first month following the quarter in which the vaccination occurred. For instance, for the period covering January 1 – March 31, 2014, the Veterinarian would have to submit the certificate, and the corresponding amount of payment, to the County Clerk’s Office by April 30, 2014. The same for the second, third and fourth quarters of each year.
- C. The County Clerk’s Office, upon collecting these registrations, would turn the registrations over to the State Health Department.

- D. The Clerk's Office shall be authorized to perform "random audits" to determine compliance by each Veterinarian or vaccinating authority. A sufficient number of random audits shall be conducted quarterly to make sure there is compliance with this resolution. The same Veterinarian or vaccinating authority shall not be audited every time. However, if a Veterinarian or vaccinating authority is found to not be in compliance, a follow-up audit should be performed.
- E. If a Veterinarian or vaccinating authority is determined to be knowingly withholding money, or failing to remit all certificates, a penalty of Two Hundred Fifty Dollars (\$250) shall be implemented, as well as a monthly interest calculation on the unpaid balance. A one-time warning letter shall be given the Veterinarian or vaccinating authority giving an opportunity to pay the balance in full within thirty (30) days. If not paid in full within that thirty (30) day period, then the penalty of Two Hundred Fifty Dollars (\$250) shall be levied. Should the same Veterinarian or vaccinating authority have a second, or subsequent offense, the penalty shall be increased to Five Hundred Dollars (\$500) on the second occurrence, and in multiples of Two Hundred Fifty Dollars (\$250) for each additional offense.
- F. The County Clerk shall report at the end of each collecting period to the Animal Control Director and the Animal Control Committee the number of registrations received, the amount of money collected, and the results of any audit conducted.
- G. The Office of the County Clerk shall be allowed to retain 5% of the total collected fee as a cost of collection.
- H. The monies collected shall be deposited into an Animal Control Reserve Account to be designated by the Animal Control Committee and Budget Committee for Animal Control.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after January 1, 2014, the welfare of the County requiring it.

SPONSOR

RECOMMENDED FOR APPROVAL

ANIMAL CONTROL COMMITTEE

October 10, 2013

3-2-0

BUDGET COMMITTEE

October 10, 2013

4-0-1